

Thursday, May 26, 2022 5:00 PM

Agenda

Morongo Basin Transit Authority

Regular Board Meeting Board of Directors

Meeting Location:

**MBTA Operations Center
62405 Verbena Road
Joshua Tree, CA 92252**

Public comments may be submitted via email to the Board Secretary at secretary@mbtabus.com prior to May 25, 2022 at 5:00 pm with your name, telephone number, and subject of your public comment (agenda item or non-agenda item). If you send written comments, your comments will be made part of the official record of the proceedings and read into the record if they are received by the deadline above.

Board of Directors

Merl Abel, Chair
McArthur Wright, Vice Chair
Jeff Drozd
Ellen Jackman
Karmolette O'Gilvie
Dawn Rowe (Danielle Harrington Designee)
Ben Sasnett

Officers

Cheri Holsclaw, Board Secretary
Michal Brock, Assistant Board Secretary



Morongo Basin Transit Authority

MORONGO BASIN TRANSIT AUTHORITY

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, May 26, 2022 5:00PM

MBTA Operations Center
62405 Verbena Road
Joshua Tree, CA 92252

AGENDA

1.0 CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Board Members: Drozd, Harrington, Jackman, O'Gilvie, Sasnett, Wright and Chair Abel

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

2.1 Employee of the Quarter

3.0 CLOSED SESSION

3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8:
Property Location: APN: 0617-104-09, 0617-104-08, 0617-104-07, 0617-104-06, 0617-104-17, 0617-104-15, 0617-104-16, 0617-104-25
MBTA Negotiator: General Manager, Cheri Holsclaw
Property Negotiator: Parties to Be Determined
Under Negotiation: Price and Terms of Payment

4.0 PUBLIC COMMENTS

4.1 This is a time for comments from the Public on any subject not on the agenda. The Brown Act prohibits the MBTA Board of Directors from responding at length to questions on matters not on the agenda. Matters may, however, be referred to staff for scheduling on a future agenda. Comment time is limited to three minutes.

4.2 Public comments on specific agenda items will be deferred until consideration of the item on the agenda. Comment time is limited to three minutes.

5.0 CONSENT CALENDAR—All matters listed under the Consent Calendar are to be considered routine by the MBTA Board and will be enacted by one motion in the form listed. Any item may be removed from the Consent Calendar and considered separately by the Board under item 6.0 on the agenda. The public may comment on Consent Calendar items prior to Board action (roll call vote).

5.1 Minutes of the March 24, 2022 Board Meeting
Staff Recommendation: Approve Minutes

5.2 Minutes of the March 31, 2022 Special Board Meeting
Staff Recommendation: Approve Minutes

5.3 Treasurer's Report for February and March 2022
Staff Recommendation: Approve Treasurer's Reports

5.4 Warrant Register through April 30, 2022
Staff Recommendation: Approve Warrant Register

5.5 Ridership Report
Staff Recommendation: Receive and File

5.6 Financial Reports
Staff Recommendation: Receive and File

5.7 General Manager's Reports
Staff Recommendation: Receive and File

5.8 Operations Report
Staff Recommendation: Receive and File

5.9 Renewal of Pacific Western Bank Credit Line
Staff Recommendation: Adopt Resolution 22-05

5.10 Bank Letters of Authority
Staff Recommendation: Approve Letters of Authority to Update Bank Signers

5.11 Authorization to Dispose of Vehicles at Auction
Staff Recommendation: Authorize Staff to Dispose of Vehicles at Auction

5.12 Transportation Escort Reimbursement Program (TREP) Update
Staff Recommendation: Receive and File

ACTION: Move _____ 2nd _____ Roll Call Vote

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

7.0 OLD BUSINESS

NONE

8.0 NEW BUSINESS

8.1 MBTA Rebrand
Staff Recommendation: Adopt and Approve Hi-Desert Transit Logo

ACTION: Move _____ 2nd _____ Roll Call Vote

8.2 Community Outreach 2022

Staff Recommendation: Receive and discuss as necessary

8.3 Consolidated Grant Request

Staff Recommendation: Conduct Public Hearing and Approve 5311 Grant Requests

ACTION: Move _____ 2nd _____ Roll Call Vote

8.4 Approval of FY 2022/23 MBTA Operating and Capital Budgets

Staff Recommendation: Conduct Public Hearing and Approve MBTA FY 2022/23 Operating, Capital and Taxicab Budgets; Authorize MBTA to Submit Transit Claim

ACTION: Move _____ 2nd _____ Roll Call Vote

9.0 GENERAL MANAGER UPDATE

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

11.0 BOARD MEMBER COMMENTS - This is the time for comments from the Board members on any subject.

12.0 ADJOURNMENT The next regularly scheduled board meeting will be scheduled on Thursday, July 28, 2022 at 5:00PM at the MBTA Operations Center, 62405 Verbena Road, Joshua Tree CA 92252.

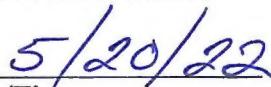
All items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

It is the intention of the Morongo Basin Transit Authority to comply with the Americans with Disabilities Act in all respects. If you have a disability and need accommodation to participate in the meeting, please call the Assistant Board Secretary at 760-366-2986 for assistance so the necessary arrangements can be made.

Any person affected by any application on this agenda may submit their concerns in writing prior to the meeting or appear in person and be heard in support or opposition to the proposal at the time the matter is considered on the agenda. All written materials relating to an agenda item to be discussed in open session of a regular meeting are distributed within 72 hours prior to the meeting and will be made available for public inspection. Documents may be viewed at 62405 Verbena Rd, Joshua Tree, CA 92252, from 8AM to 5PM Monday thru Friday, except legal holidays. Telephone inquiries may be made at 760-366-2986. If you challenge any agenda issue in court, you may be limited to raising only those issues that you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the Morongo Basin Transit Authority at, or prior to, the public meeting.

This agenda is certified to have been posted on or before May 23, 2022 at 5:00 P.M.


Cheri Holsclaw, Board Secretary


Date/Time

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 19, 2022

RE: Minutes of the March 24, 2022 Board Meeting

STAFF RECOMMENDATION: APPROVE MINUTES

ITEM 5.1

MORONGO BASIN TRANSIT AUTHORITY

**REGULAR MEETING OF
THE BOARD OF DIRECTORS**

Thursday, March 24, 2022 5:00 p.m.

MBTA Operations Center
62405 Verbena Road
Joshua Tree, CA 92252

ACTION MINUTES

1.0 CALL TO ORDER – Chair Abel called the meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE – Mathew Atkins led the flag salute.

ROLL CALL - On call of the roll the following Board Members were present:
Jeff Drozd, Danielle Harrington, Ellen Jackman, Karmolette O'Gilvie, Ben Sasnett, McArthur Wright and Merl Abel.

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

NONE

3.0 CLOSED SESSION

3.1 Closed Session Pursuant to Government Code Section 54957(b): Public Employee Appointment; Title: General Manager

Chair Abel reported that the appointment of Cheri Holsclaw was approved during closed session, subject to the employment contract. Vice-Chair Wright made the motion and was seconded by Board Member O'Gilvie. The motion was approved by unanimous vote.

4.0 PUBLIC COMMENTS

NONE

5.0 CONSENT CALENDAR

- 5.1** Minutes of the January 20, 2022 Special Board Meeting
- 5.2** Minutes of the January 27, 2022 Board Meeting
- 5.3** Treasurer's Report for December 2021 and January 2022

- 5.4 Warrant Register through February 28, 2022
- 5.5 Ridership Report
- 5.6 Financial Reports
- 5.7 General Manager's Report
- 5.8 Operations Report
- 5.9 Solar Light Kits
- 5.10 Shop Vehicle
- 5.11 Title VI Program Plan Update
- 5.12 Approval of Purchase Order to Fleet Maintenance Specialists
- 5.13 Approval of Bus Stop & MBTA Yard Slurry IFB #21-01
- 5.14 Mobility Trans Ford eTransit Electric Van

ACTION: Board Member O'Glivie moved to approve the Consent Calendar (items 5.1 - 5.14); seconded by Vice Chair Wright; passed by Roll Call Vote (7-0).

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSIONS AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

NONE

7.0 OLD BUSINESS

NONE

8.0 NEW BUSINESS

8.1 General Manager Employment Contract

Joe Meer, Procurement Director, reported that the personnel committee which consisted of the City Manager, Town Manager and Chair Abel, met to discuss specific points within the proposed employment contract that were outlined in a provided staff report. Joe shared that the employment contract mostly modeled previous general manager contracts.

Chair Abel announced copies of the contract under consideration were available to the public.

ACTION: Vice-Chair Wright moved to approve the General Manager Employment Contract as written; seconded by Board Member Sasnett; passed by Roll Call Vote (7-0).

8.2 FY 2022/23 Draft MBTA Operating and Capital Budgets

Cheri Holsclaw, General Manager, provided details for items within the FY 2022/23 draft budgets. The Board provided no direction on changes.

8.3 Procurement Presentation

Joe Meer gave a presentation on current and expected procurement activities.

9.0 GENERAL MANAGER UPDATE

Cheri Holsclaw shared that Transit Driver Appreciation Day was celebrated on March 18th with a Taco Truck. The event received several compliments from staff.

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

NONE

11.0 BOARD MEMBER COMMENTS

Board Member Harrington congratulated Cheri and loved the way the budgeted line items were highlighted and presented.

Board Member O'Gilvie stated that she feels Cheri is qualified to do the job and believes in her.

Board Member Sasnett echoed his colleagues' sentiments.

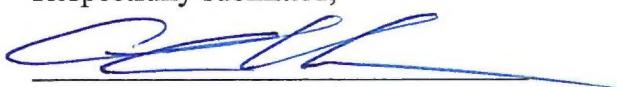
Board Member Jackman thanked Cheri for doing a great job and has confidence that she will continue to do great things for the agency.

Board Member Drozd, Vice-Chair Wright and Chair Abel also congratulated Cheri.

12.0 ADJOURNMENT

The meeting adjourned at 6:00 p.m. on Thursday, March 24, 2022.

Respectfully submitted,



Cheri Holsclaw, Board Secretary

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 19, 2022

RE: Minutes of the March 31, 2022 Special Board Meeting

STAFF RECOMMENDATION: APPROVE MINUTES

ITEM 5.2

MORONGO BASIN TRANSIT AUTHORITY

**SPECIAL MEETING OF
THE BOARD OF DIRECTORS**

Thursday, March 31, 2022 4:00 p.m.

MBTA Operations Center
62405 Verbena Road
Joshua Tree, CA 92252

ACTION MINUTES

1.0 CALL TO ORDER – Chair Abel called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL - On call of the roll the following Board Members were present:
Jeff Drozd, Danielle Harrington, Ellen Jackman, Ben Sasnett, McArthur Wright, and Merl Abel. Karmolette O'Gilvie joined via zoom.

2.0 PUBLIC COMMENTS

NONE

3.0 NEW BUSINESS

3.1 Rebranding MBTA

Selena Barlow with Transit Marketing gave a presentation and opened discussions. The Board of Directors narrowed it down to three (3) options with various modifications to each one. The three (3) concepts moving forward were a sunset, a road and a lizard.

The consensus was that the font would be evenly spaced with all capital letters, and the word "Basin" should be bolder than the word "Transit" below it.

12.0 ADJOURNMENT

The meeting adjourned at 5:02 p.m. Thursday, March 31, 2022.

Respectfully submitted,



Cheri Holsclaw, Board Secretary

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 19, 2022

RE: Treasurer's Reports for February and March 2022

STAFF RECOMMENDATION: APPROVE TREASURER'S REPORTS

ITEM 5.3

MORONGO BASIN TRANSIT AUTHORITY
TREASURER'S REPORT
March 31, 2022

Beginning Balance:	February 28, 2022	5,709,405
Receipts		396,803
Disbursements		601,411
Interest Received		<u>33</u>
Ending Balance:	March 31, 2022	<u>5,504,830</u>

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 71,407	-	0.00%
US Bank Class E	\$ -	\$ -	0.00%
Pacific Western Bank Procurement Fees	\$ 1,562,788	\$ -	0.00%
Union Bank	\$ 1,863,304	\$ -	0.00%
Pacific Western Bank	\$ 47,591	\$ -	0.00%
LAIF	\$ 1,291,760	\$ -	0.00%
US Bank PTMISEA	\$ 238,453	\$ -	0.00%
US Bank LCTOP	\$ 222,796	\$ -	0.00%
US Bank SGR (SB1)	\$ 206,731	\$ -	0.00%
	\$ -	\$ -	0.00%
TOTAL INVESTMENTS	\$ 5,504,830	\$ -	

MORONGO BASIN TRANSIT AUTHORITY
TREASURER'S REPORT
February 31, 2022

Beginning Balance:	January 31, 2022	5,972,615
Receipts		363,832
Disbursements		627,071
Interest Received		30
Ending Balance:	February 31, 2022	<u>5,709,405</u>

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 71,989	-	0.00%
US Bank Class E	\$ -	\$ -	0.00%
Pacific Western Bank Procurement Fees	\$ 1,563,971	\$ -	0.00%
Union Bank	\$ 2,042,141	\$ -	0.00%
Pacific Western Bank	\$ 99,955	\$ -	0.00%
LAIF	\$ 1,291,760	\$ -	0.00%
US Bank PTMISEA	\$ 238,449	\$ -	0.00%
US Bank LCTOP	\$ 222,795	\$ -	0.00%
US Bank SGR (SB1)	\$ 178,346	\$ -	0.00%
	\$ -	\$ -	0.00%
TOTAL INVESTMENTS	\$ 5,709,405	\$ -	

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 19, 2022

RE: Warrant Register through April 30, 2022

STAFF RECOMMENDATION: APPROVE WARRANT REGISTER

ITEM 5.4

MORONGO BASIN TRANSIT AUTHORITY
WARRANT REGISTER
As of April 30, 2022

Date	Num	Name	Memo	Paid Amount
03/03/2022	46045	CALIFORNIA TRANSIT ASSOC.	OUTSIDE SERVICES	-2,000.00
03/03/2022	46048	PRISM	INSURANCE	-27,775.00
03/03/2022		SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
03/03/2022	46046	POSTMASTER	POSTAGE	-265.00
03/03/2022	46047	US BANK	CREDIT CARD PAYMENT	-3,792.69
03/03/2022	46049	FRONTIER COMMUNICATIONS	TELEPHONE	-65.98
03/03/2022	46050	FRONTIER COMMUNICATIONS	TELEPHONE	-1,010.35
03/03/2022	46051	AT&T MOBILITY	TELEPHONE	-50.98
03/03/2022	46052	AVALON URGENT CARE	OUTSIDE SERVICES	-300.00
03/03/2022	46053	BROADLUX INC.	CNG MAINTENANCE	-662.00
03/03/2022	46054	BURRTEC	UTILITIES	-72.29
03/03/2022	46055	CLEAN ENERGY	CNG MAINTENANCE	-2,110.17
03/03/2022	46056	CREATIVE BUS SALES - PARTS	PARTS	-283.88
03/03/2022	46057	DECALS BY DESIGN	MARKETING/PROMOTIONS	-502.97
03/03/2022	46058	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-120.69
03/03/2022	46059	FRONTIER COMMUNICATIONS	TELEPHONE	-168.89
03/03/2022	46060	HI DESERT WATER DISTRICT	UTILITIES	-129.24
03/03/2022	46061	JOSHUA BASIN WATER DISTRICT	UTILITIES	-479.53
03/03/2022	46062	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-1,925.00
03/03/2022	46063	NORMAN'S DOORS, INC	OUTSIDE SERVICES	-504.00
03/03/2022	46064	PALM SPRINGS MOTORS	PARTS	-7,992.70
03/03/2022	46065	PARKHOUSE TIRES	TIRES	-254.58
03/03/2022	46066	PRECISION GARAGE DOORS & GATES	OUTSIDE SERVICES	-75.00
03/03/2022	46067	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-141.46
03/03/2022	46068	QUILL CORPORATION	OFFICE SUPPLIES	-343.21
03/03/2022	46069	RELIABLE MONITORING SERVICES	OUTSIDE SERVICES	-980.00
03/03/2022	46070	RUSSELL AIR CONDITIONING INC.	OUTSIDE SERVICES	-575.00
03/03/2022	46071	SPECTRUM	UTILITIES	-407.85
03/03/2022	46072	THE GAS COMPANY	UTILITIES	-21.85
03/03/2022	46073	TROPHY EXPRESS	PRINTING/REPRODUCTION	-49.94
03/03/2022	46074	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-83.42
03/03/2022	46075	VOYAGER	FUEL	-575.31
03/04/2022		CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-20,005.62
03/07/2022		ARCO	FUEL	-51.19
03/09/2022		UNION BANK	WIRE TRANSFER	200,000.00
03/09/2022		PACIFIC WESTERN BANK	FAREBOX CORRECTION	-0.10
03/10/2022		SOUTHERN CALIFORNIA EDISON	UTILITIES	-6,437.31
03/10/2022	46076	NOEMI ADDERLEY	MILEAGE	-106.47
03/10/2022	46077	JOSE GIRON	HRA REIMBURSEMENTS	-1,205.00
03/10/2022	46078	KIMBERLY BERNARD	UNIFORMS	-59.98
03/10/2022	46079	BURRTEC	UTILITIES	-301.82
03/10/2022	46080	COPPER MOUNTAIN BROADCASTING	MARKETING	-539.00
03/10/2022	46081	FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-213.00
03/10/2022	46082	FRONTIER COMMUNICATIONS	TELEPHONE	-203.66
03/10/2022		IMAGE SOURCE	CREDIT APPLIED	0.00
03/10/2022	46083	KCDZ	MARKETING	-460.00
03/10/2022	46084	NAPA	PARTS	-214.77
03/10/2022	46085	PALM SPRINGS MOTORS	PARTS	-132.60
03/10/2022	46086	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-222.04
03/10/2022	46087	QUILL CORPORATION	OFFICE SUPPLIES	-28.31

**MORONGO BASIN TRANSIT AUTHORITY
WARRANT REGISTER**

As of April 30, 2022

03/10/2022	46088	THE GAS COMPANY	FUEL	-15,375.76
03/10/2022	46089	TRANSIT MARKETING	MARKETING	-3,170.00
03/11/2022		ADP	WAGES	-48,950.90
03/11/2022		ADP	TAXES	-8,750.27
03/11/2022		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,281.05
03/11/2022		CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,030.14
03/11/2022		CALPERS HEALTH/RETIREMENT	RETIREMENT	-3,772.13
03/11/2022		ADP	OUTSIDE SERVICES	-185.00
03/11/2022		PACIFIC WESTERN BANK	FAREBOX CORRECTION	-1.00
03/12/2022		ADP	WAGES	-79.84
03/14/2022		ARCO	FUEL	-182.61
03/15/2022		CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
03/15/2022		CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
03/15/2022		VISION SERVICE PLAN	VISION INSURANCE	-371.88
03/17/2022		PACIFIC WESTERN BANK	FAREBOX CORRECTION	0.25
03/18/2022		PACIFIC WESTERN BANK	FAREBOX CORRECTION	0.46
03/21/2022	46090	KATHY CHRISTENSEN	ACCIDENT REPAIR	-1,749.64
03/21/2022	46091	KRISTEN KOHER	HRA REIMBURSEMENTS	-7,341.40
03/21/2022		ARCO	FUEL	-62.89
03/23/2022	46092	JOE MEER	HRA REIMBURSEMENTS & MILEAGE	-172.22
03/23/2022	46093	FRONTIER COMMUNICATIONS	TELEPHONE	-63.03
03/23/2022	46094	FRONTIER COMMUNICATIONS	TELEPHONE	-1,009.36
03/23/2022	46095	AIS	LEASE	-31.25
03/23/2022	46096	C & S ELECTRICAL	OUTSIDE SERVICES	-135.00
03/23/2022	46097	CARQUEST - YUCCA VALLEY	PARTS	-91.32
03/23/2022	46098	CLEAN ENERGY	CNG MAINTENANCE	-3,000.00
03/23/2022	46099	CREATIVE BUS SALES - PARTS	PARTS	-180.55
03/23/2022	46100	DESERT ARC	OUTSIDE SERVICES	-270.00
03/23/2022	46101	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-120.69
03/23/2022	46102	FRONTIER COMMUNICATIONS	TELEPHONE	-65.98
03/23/2022		IMAGE SOURCE	CREDIT APPLIED	0.00
03/23/2022	46103	NAPA	PARTS	-296.45
03/23/2022	46104	PALM SPRINGS MOTORS	PARTS	-1,076.85
03/23/2022	46105	PARKHOUSE TIRES	TIRES	-304.78
03/23/2022	46106	PRO SECURITY SYSTEMS	OUTSIDE SERVICES	-156.00
03/23/2022	46107	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-155.83
03/23/2022	46108	QUILL CORPORATION	OFFICE SUPPLIES	-336.24
03/23/2022	46109	RUSSELL AIR CONDITIONING INC.	OUTSIDE SERVICES	0.00
03/23/2022	46110	SAFETY-KLEEN	FLUIDS	-1,814.27
03/23/2022	46111	SPECTRUM	UTILITIES	-815.66
03/23/2022	46112	SUNNY AND SONS	OUTSIDE SERVICES	-99.00
03/23/2022	46113	VALLEY INDEPENDENT PRINTING	PRINTING/REPRODUCTION	-209.89
03/24/2022		TREP	MILEAGE REIMBURSEMENTS	-2,955.00
03/24/2022		MERL ABEL	BOARD MEMBER STIPEND	-100.00
03/24/2022		McARTHUR WRIGHT	BOARD MEMBER STIPEND	-100.00
03/24/2022		JEFF DROZD	BOARD MEMBER STIPEND	-100.00
03/24/2022		KARMOLETTE O'GILVIE	BOARD MEMBER STIPEND	-100.00
03/24/2022		ELLEN JACKMAN	BOARD MEMBER STIPEND	-100.00
03/24/2022		DANIELLE HARRINGTON	BOARD MEMBER STIPEND	-100.00
03/25/2022		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,265.35
03/25/2022		CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,000.21

2:15 PM
05/13/22
Cash Basis

**MORONGO BASIN TRANSIT AUTHORITY
WARRANT REGISTER**

As of April 30, 2022

03/25/2022	CALPERS HEALTH/RETIREMENT	RETIREMENT	-3,812.78
03/25/2022	ADP	OUTSIDE SERVICES	-190.00
03/25/2022	ADP	WAGES	-48,704.56
03/25/2022	ADP	TAXES	-8,295.30
03/25/2022	ADP	WAGES	-79.84
03/28/2022	ARCO	FUEL	-50.04
03/31/2022	46122 CITY OF TWENTYNINE PALMS	PROFESSIONAL FEES	-50.00
03/31/2022	46123 CHERI HOLSCLOW	TRAINING & MILEAGE	-82.89
03/31/2022	46121 JERROLD HENDERSON	HRA REIMBURSEMENTS	-35.00
03/31/2022	46120 ROY DAVIS	HRA REIMBURSEMENTS	-518.35
03/31/2022	46119 CYNTHIA LOPEZ	HRA REIMBURSEMENTS	-67.84
03/31/2022	46118 BLAS CRUZ	HRA REIMBURSEMENTS	-236.94
03/31/2022	46117 ANNA JUNKER	HRA REIMBURSEMENTS	-1,980.37
03/31/2022	46116 GARY COOPER	HRA REIMBURSEMENTS	-440.00
03/31/2022	46115 ANDREW BERNSTEIN	HRA REIMBURSEMENTS	-5,551.74
03/31/2022	46114 GEORGE HALLAS	HRA REIMBURSEMENTS	-135.85
03/31/2022	46137 CALTIP	INSURANCE	-69,692.85
03/31/2022	46124 AT&T MOBILITY	TELEPHONE	-49.98
03/31/2022	46125 AVALON URGENT CARE	OUTSIDE SERVICES	-100.00
03/31/2022	46126 BATTERY SYSTEMS	PARTS	-237.03
03/31/2022	46127 BENEFIT COORDINATORS CORP	DENTAL	-1,509.00
03/31/2022	46128 BURRTEC	UTILITIES	-301.82
03/31/2022	46129 C & S ELECTRICAL	OUTSIDE SERVICES	-195.00
03/31/2022	46130 FRONTIER COMMUNICATIONS	TELEPHONE	-223.54
03/31/2022	46131 GILLIG LLC	PARTS	-575.60
03/31/2022	IMAGE SOURCE	CREDIT APPLIED	0.00
03/31/2022	46132 NAPA	PARTS	-16.20
03/31/2022	46133 PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-95.60
03/31/2022	46134 THE GAS COMPANY	UTILITIES	-21.81
03/31/2022	46135 TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-53.76
03/31/2022	46136 VOYAGER	FUEL	-356.92
03/31/2022	PACIFIC WESTERN BANK	FAREBOX CORRECTION	4.00
03/31/2022	ADP	WAGES	20,245.12
04/01/2022	CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-20,442.40
04/03/2022	SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
04/05/2022	SOUTHERN CALIFORNIA EDISON	UTILITIES	-6,226.41
04/06/2022	46139 US BANK	CREDIT CARD PAYMENT	-4,600.27
04/06/2022	46140 MATTHEW ATKINS	TRAINING	-170.00
04/06/2022	46141 CORY DOUGLASS	UNIFORMS	-193.93
04/06/2022	46142 NOEMI ADDERLEY	MILEAGE	-77.81
04/06/2022	46143 EDWARD KIM	EMPLOYEE EXPENSE	-85.00
04/06/2022	46144 GARY JOHNSON	EMPLOYEE EXPENSE	-85.00
04/06/2022	46138 PRISM	INSURANCE	-27,775.00
04/06/2022	46145 A-Z BUS SALES	PARTS	-71.02
04/06/2022	46146 BROADLUX INC.	CNG MAINTENANCE	-662.00
04/06/2022	46147 BURRTEC	UTILITIES	-72.29
04/06/2022	46148 CARQUEST - YUCCA VALLEY	PARTS	-1,568.89
04/06/2022	46149 FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-497.00
04/06/2022	46150 HI DESERT PUBLISHING	MARKETING	-1,383.84
04/06/2022	46151 HI DESERT WATER DISTRICT	UTILITIES	-123.12
04/06/2022	46152 JOSHUA BASIN WATER DISTRICT	UTILITIES	-487.23

2:15 PM
05/13/22
Cash Basis

**MORONGO BASIN TRANSIT AUTHORITY
WARRANT REGISTER**

As of April 30, 2022

04/06/2022	46153	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-725.00
04/06/2022	46154	KCDZ	MARKETING	-800.00
04/06/2022	46155	NAPA	PARTS	-163.13
04/06/2022	46156	PALM SPRINGS MOTORS	PARTS	-71.58
04/06/2022	46157	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-50.08
04/06/2022	46158	QUILL CORPORATION	OFFICE SUPPLIES	-170.75
04/06/2022	46159	TRANSIT MARKETING	MARKETING	-5,736.12
04/06/2022	46160	TREASURY SOFTWARE	OUTSIDE SERVICES	-99.00
04/06/2022		UNION BANK	WIRE TRANSFER	200,000.00
04/06/2022	46161	DAWN BOSTROM	UNIFORMS	-77.80
04/06/2022		PACIFIC WESTERN BANK	FAREBOX CORRECTION	33.14
04/07/2022		PACIFIC WESTERN BANK	FAREBOX CORRECTION	-33.14
04/07/2022		ADP	WAGES	-79.84
04/08/2022		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,733.46
04/08/2022		CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,179.89
04/08/2022		CALPERS HEALTH/RETIREMENT	RETIREMENT	-3,921.27
04/08/2022		ADP	WAGES	-50,768.20
04/08/2022		ADP	TAXES	-8,861.71
04/12/2022		ARCO	FUEL	-101.02
04/12/2022		PACIFIC WESTERN BANK	FAREBOX CORRECTION	-0.75
04/13/2022	46163	JOHN ADDERLEY	OUTSIDE SERVICES	-300.00
04/13/2022	46162	JOE MEER	MILEAGE	-107.64
04/13/2022	46164	CHERI HOLSCLAWS	TRAINING & MILEAGE	-114.56
04/13/2022	46165	BENEFIT COORDINATORS CORP	DENTAL	-1,410.70
04/13/2022	46166	CLEAN ENERGY	CNG MAINTENANCE	-3,000.00
04/13/2022	46167	COPPER MOUNTAIN BROADCASTING	MARKETING	-644.00
04/13/2022	46168	FRONTIER COMMUNICATIONS	TELEPHONE	-321.16
04/13/2022	46169	HI DESERT PUBLISHING	MARKETING	-1,547.61
04/13/2022		IMAGE SOURCE	CREDIT APPLIED	0.00
04/13/2022	46170	NAPA	PARTS	-468.98
04/13/2022	46171	PALM SPRINGS MOTORS	PARTS	-692.82
04/13/2022	46172	PARKHOUSE TIRES	TIRES	-41.44
04/13/2022	46173	PRUDENTIAL OVERALL SUPPLY	UNIFORMS	-95.60
04/13/2022	46174	QUILL CORPORATION	OFFICE SUPPLIES	-162.68
04/13/2022	46176	RUTAN & TUCKER, LLP	PROFESSIONAL FEES	-2,892.60
04/13/2022	46177	THE GAS COMPANY	FUEL	-15,921.14
04/15/2022		CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
04/15/2022		CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
04/15/2022		VISION SERVICE PLAN	VISION INSURANCE	-389.56
04/15/2022		ADP	OUTSIDE SERVICES	-190.00
04/19/2022		ARCO	FUEL	-133.07
04/22/2022		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,655.69
04/22/2022		ADP	WAGES	-49,475.24
04/22/2022		ADP	TAXES	-8,620.29
04/22/2022		CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,319.10
04/22/2022		CALPERS HEALTH/RETIREMENT	RETIREMENT	-3,716.16
04/22/2022		ADP	OUTSIDE SERVICES	-187.50
04/22/2022		ADP	WAGES	-79.84
04/22/2022		TREP	MILEAGE REIMBURSEMENTS	-2,381.19
04/25/2022		ARCO	FUEL	-131.20
04/26/2022	46179	BEN SASNETT	BOARD MEMBER STIPEND	-200.00

**MORONGO BASIN TRANSIT AUTHORITY
WARRANT REGISTER**

As of April 30, 2022

04/26/2022	46178	HECTOR MANZANO	UNIFORMS	-152.43
04/26/2022	46180	CORY DOUGLASS	TOOLS	-206.46
04/26/2022	46181	JOE MEER	TRAINING & MILEAGE	-258.50
04/26/2022	46182	MORONGO BASIN TRANSIT AUTHORITY	CAPITAL ALLOCATIONS	-35,342.00
04/26/2022	46183	MATTHEW ATKINS	MILEAGE	-686.79
04/26/2022	46184	FRONTIER COMMUNICATIONS	TELEPHONE	-62.85
04/26/2022	46185	FRONTIER COMMUNICATIONS	TELEPHONE	-97.98
04/26/2022	46186	FRONTIER COMMUNICATIONS	TELEPHONE	-65.98
04/26/2022	46187	AT&T MOBILITY	TELEPHONE	-50.04
04/26/2022	46188	AVALON URGENT CARE	OUTSIDE SERVICES	-500.00
04/26/2022	46189	BATTERY SYSTEMS	PARTS	-148.76
04/26/2022	46190	CARQUEST - YUCCA VALLEY	PARTS	-200.79
04/26/2022	46191	DEPARTMENT OF JUSTICE	OUTSIDE SERVICES	-64.00
04/26/2022	46192	DESERT ARC	OUTSIDE SERVICES	-270.00
04/26/2022	46193	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-132.26
04/26/2022	46194	FRONTIER COMMUNICATIONS	TELEPHONE	-1,005.40
04/26/2022	46195	GALLOSKY NETWORKS	OUTSIDE SERVICES	-550.47
04/26/2022	46196	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-877.15
04/26/2022	46197	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-200.00
04/26/2022	46198	NAPA	PARTS	-598.29
04/26/2022	46199	PARKHOUSE TIRES	TIRES	-2,952.88
04/26/2022	46200	PREFERRED BENEFIT	DENTAL	-6,096.40
04/26/2022	46201	PRUDENTIAL OVERALL SUPPLY	FACILITY SUPPLIES & UNIFORMS	-288.18
04/26/2022	46202	QUILL CORPORATION	OFFICE SUPPLIES	-315.55
04/26/2022	46203	SAFETY-KLEEN	FLUIDS	-758.78
04/26/2022	46204	SUNNY AND SONS	OUTSIDE SERVICES	-99.00
04/26/2022	46205	THE GAS COMPANY	UTILITIES	-20.55
04/26/2022	46206	TRANSIT MARKETING	MARKETING	-1,530.00
04/26/2022	46207	YUCCA VALLEY MIRROR AND GLASS	OUTSIDE SERVICES	-380.00
04/26/2022		UNION BANK	WIRE TRANSFER	200,000.00
04/26/2022		ARCO	FUEL	-62.11
04/26/2022		PACIFIC WESTERN BANK	FAREBOX CORRECTION	1.00
04/29/2022	46208	ADAH MARTINEZ	UNIFORMS	-98.97
04/29/2022	46209	KIMBERLY BERNARD	UNIFORMS	-65.22
04/29/2022	46210	JOE MEER	HRA REIMBURSMENT	-284.80
04/29/2022	46211	ANDREW BERNSTEIN	HRA REIMBURSMENT	-124.67
04/29/2022	46212	JERROLD HENDERSON	HRA REIMBURSMENT	-50.00
04/29/2022	46213	CYNTHIA LOPEZ	HRA REIMBURSMENT	-67.84
04/29/2022	46214	ANNA JUNKER	HRA REIMBURSMENT	-1,753.86
04/29/2022	46215	ROY DAVIS	HRA REIMBURSMENT	-593.33
04/29/2022	46216	ROY DAVIS	EMPLOYEE EXPENSE	-60.00
04/29/2022	46217	GARY COOPER	HRA REIMBURSMENT	-334.00
04/29/2022	46218	GEORGE HALLAS	HRA REIMBURSMENT	-70.45
04/29/2022	46219	SABRINA FRANKLIN	HRA REIMBURSMENT	-1,063.04
04/29/2022	46220	BLAS CRUZ	HRA REIMBURSMENT	-329.43
				-82,416.86
				-82,416.86

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 19, 2022
RE: Ridership Report

Staff continues to see a gradual ridership increase as the county begins to recover. Year-to-date, we are at a 7.33% Farebox Recovery Ratio vs the 5.07% from last year.



STAFF RECOMMENDATION: RECEIVE AND FILE



Quarterly Performance Scorecard

FY 2022

System - System-Wide

All Routes

Performance Indicators & Data	Prior Year Total	Current Year Target	Current Year To Date	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Year To Date Performance
Farebox Recovery Ratio	5.28%	>= 10.00%	7.33%	5.58%	8.03%	8.48%		Fails to Meet Target
Operating Costs Per Revenue Hour	\$114.80	<= \$137.90	\$129.16	\$132.44	\$128.69	\$126.28		Exceeds Target
Passenger Revenue Per Revenue Hour (a)	\$6.06		\$9.47	\$7.39	\$10.33	\$10.71		Fails to Meet Target
Subsidy Per Revenue Hour	\$108.74		\$119.70	\$125.04	\$118.36	\$115.57		
Operating Cost Per Revenue Mile	\$5.79	<= \$7.00	\$6.56	\$6.70	\$6.66	\$6.32		Exceeds Target
Passenger Revenue Per Revenue Mile	\$0.31		\$0.48	\$0.37	\$0.53	\$0.54		
Subsidy Per Revenue Mile	\$5.48		\$6.08	\$6.33	\$6.12	\$5.79		
Operating Costs Per Passenger	\$27.68	<= \$19.51	\$28.55	\$29.98	\$29.07	\$26.69		Fails to Meet Target
Passenger Revenue Per Passenger (Avg Fare) (a)	\$1.46		\$2.09	\$1.67	\$2.33	\$2.26		
Subsidy Per Passenger	\$26.22		\$26.46	\$28.31	\$26.73	\$24.42		
Operating Cost Per Passenger Mile								
Passenger Revenue Per Passenger Mile (a)								
Subsidy Per Passenger Mile								
Passengers Per Revenue Hour	4.2		4.5	4.4	4.4	4.7		
Passengers Per Revenue Mile	0.21		0.23	0.22	0.23	0.24		
Revenue Miles Between NTD Reportable Accidents (b)								
Percentage of Trips On Time	98.8%		98.0%	97.6%	98.0%	98.5%		
Passengers Served Between Complaints	7,254		8,248	5,037	8,814	18,351		
Complaints Per 100,000 Passengers	13.79		12.12	19.85	11.35	5.45		
Revenue Miles Between NTD System Failures (c)								
Total Miles Between Total NTD System Failures (c)								
Total Miles Between Major NTD System Failures (d)								
Passengers	130,574	>= 225,000	107,218	35,262	35,254	36,702		Fails to Meet Target
Passenger Miles								
Revenue Hours	31,482		23,702	7,983	7,963	7,756		
Total Hours	34,501		25,820	8,670	8,687	8,463		
Revenue Miles	624,558		466,507	157,670	153,960	154,877		
Total Miles	694,898		512,845	172,832	169,756	170,257		
Operating Costs	\$3,614,013		\$3,061,370	\$1,057,164	\$1,024,751	\$979,454		
Passenger Revenue (a)	\$190,647		\$224,340	\$59,002	\$82,260	\$83,078		
Operating Subsidy	\$3,423,366		\$2,837,029	\$998,162	\$942,492	\$896,376		
NTD Reportable Accidents (b)	0		0	0	0	0		
Total Roadcalls (NTD System Failures) (c)	0		0	0	0	0		
Major Mechanical Failures (Roadcalls) (d)	0		0	0	0	0		
Complaints	18		13	7	4	2		
Trips On Time	12,298		9,084	3,047	3,094	2,943		
On-Time Performance Trips Sampled	12,448		9,267	3,123	3,157	2,987		

(a) Includes Auxiliary Revenues and other Local Support related to reduced fares. (b) Collision Accidents reportable per NTD Definition. (c) Total System Failures per NTD Definition. (d) Major System Failures per NTD Definition.



FY 2022 -- Monthly Performance Statistics

Systemwide Summary

All Routes

Performance Statistics for April

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger		Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
				Revenue	Per Rev. Hour					
Reporting Route #:										
1	6,110	782.4	\$85,657	\$8,242	7.8	\$14.02	\$109.49	\$1.35	\$10.53	9.62%
1X	216	26.7	\$2,960	\$56	8.1	\$13.70	\$111.00	\$0.26	\$2.09	1.88%
3A	1,176	229.4	\$23,725	\$855	5.1	\$20.17	\$103.44	\$0.73	\$3.73	3.61%
3B	1,113	229.0	\$23,746	\$1,736	4.9	\$21.34	\$103.69	\$1.56	\$7.58	7.31%
7A	1,288	221.7	\$23,950	\$746	5.8	\$18.59	\$108.03	\$0.58	\$3.37	3.12%
7B	1,038	223.7	\$24,125	\$783	4.6	\$23.24	\$107.85	\$0.75	\$3.50	3.24%
12	413	117.3	\$15,342	\$5,513	3.5	\$37.15	\$130.81	\$13.35	\$47.01	35.93%
15	514	59.5	\$8,364	\$2,543	8.6	\$16.27	\$140.57	\$4.95	\$42.75	30.41%
21	783	201.7	\$23,382	\$885	3.9	\$29.86	\$115.93	\$1.13	\$4.39	3.78%
RR30	353	144.6	\$14,494	\$287	2.4	\$41.06	\$100.26	\$0.81	\$1.98	1.98%
RR31	136	72.4	\$7,310	\$110	1.9	\$53.75	\$101.01	\$0.81	\$1.53	1.51%
RR34	238	89.8	\$10,402	\$193	2.7	\$43.71	\$115.80	\$0.81	\$2.15	1.86%
RR36	29	37.8	\$3,689	\$24	0.8	\$127.21	\$97.68	\$0.81	\$0.62	0.64%
RR50	327	155.8	\$15,603	\$265	2.1	\$47.72	\$100.16	\$0.81	\$1.70	1.70%
Program:										
Commuter Service	927	176.8	\$23,706	\$8,057	5.2	\$25.57	\$134.10	\$8.69	\$45.57	33.99%
Demand Response	1,083	500.3	\$51,498	\$879	2.2	\$47.55	\$102.93	\$0.81	\$1.76	1.71%
Neighborhood Shuttles	11,724	1,914.5	\$207,545	\$13,302	6.1	\$17.70	\$108.41	\$1.13	\$6.95	6.41%
Mode:										
Bus (Motorbus)	11,724	1,914.5	\$207,545	\$13,302	6.1	\$17.70	\$108.41	\$1.13	\$6.95	6.41%
Commuter Bus	927	176.8	\$23,706	\$8,057	5.2	\$25.57	\$134.10	\$8.69	\$45.57	33.99%
Demand Response	1,083	500.3	\$51,498	\$879	2.2	\$47.55	\$102.93	\$0.81	\$1.76	1.71%
System Total:	13,734	2,591.6	\$282,749	\$22,238	5.3	\$20.59	\$109.10	\$1.62	\$8.58	7.87%

**Total (All Day Types)**

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	5,078	6,110	6.6	7.8	5.73%	9.62%
12	325	413	2.0	3.5	7.73%	35.93%
15	64	514	1.2	8.6	3.47%	30.41%
1X	168	216	6.3	8.1	11.01%	1.88%
21	700	783	3.3	3.9	3.14%	3.78%
3A	1,162	1,176	4.9	5.1	4.58%	3.61%
3B	1,173	1,113	4.9	4.9	4.03%	7.31%
7A	1,279	1,288	5.5	5.8	5.05%	3.12%
7B	1,188	1,038	5.1	4.6	4.49%	3.24%
RR30	330	353	2.1	2.4	2.53%	1.98%
RR31	156	136	1.6	1.9	1.72%	1.51%
RR34	225	238	2.2	2.7	2.17%	1.86%
RR36	20	29	0.4	0.8	0.46%	0.64%
RR50	369	327	2.1	2.1	2.49%	1.70%
Program Subtotals						
Commuter Service	389	927	1.8	5.2	6.49%	33.99%
Demand Response	1,100	1,083	1.9	2.2	2.13%	1.71%
Neighborhood Shuttles	10,748	11,724	5.5	6.1	4.95%	6.41%
System Total	12,237	13,734	4.5	5.3	4.57%	7.87%

**FY 2022 -- Monthly Performance Statistics****Systemwide Summary****All Routes****Performance Statistics for March**

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passenger Per Rev. Hour	Operating Cost Per Passenger		Operating Cost Per Rev. Hour		Passenger Revenue Per Passenger		Passenger Revenue Per Rev. Hour	
						Passenger	Cost Per Passenger	Cost Per Rev. Hour	Revenue Per Passenger	Revenue Per Rev. Hour	Farebox Recovery Ratio	Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route #:													
1	5,972	794.9	\$101,451	\$7,730	7.5	\$16.99	\$127.63	\$1.29	\$9.72	7.62%			
1X	209	26.7	\$3,341	\$99	7.8	\$15.99	\$124.97	\$0.47	\$3.71	2.97%			
3A	1,305	241.5	\$27,929	\$950	5.4	\$21.40	\$115.63	\$0.73	\$3.93	3.40%			
3B	1,238	241.0	\$27,370	\$1,563	5.1	\$22.11	\$113.59	\$1.26	\$6.49	5.71%			
7A	1,283	220.7	\$25,744	\$496	5.8	\$20.07	\$116.63	\$0.39	\$2.25	1.93%			
7B	1,218	234.6	\$27,340	\$849	5.2	\$22.45	\$116.56	\$0.70	\$3.62	3.10%			
12	388	130.6	\$21,493	\$4,334	3.0	\$55.39	\$164.59	\$11.17	\$33.19	20.16%			
15	350	46.5	\$8,679	\$2,276	7.5	\$24.80	\$186.59	\$6.50	\$48.92	26.22%			
21	796	206.6	\$28,626	\$794	3.9	\$35.96	\$138.58	\$1.00	\$3.84	2.77%			
RR30	379	142.4	\$15,119	\$7,878	2.7	\$39.89	\$106.18	\$20.79	\$55.33	52.11%			
RR31	139	70.4	\$7,318	\$2,889	2.0	\$52.65	\$103.95	\$20.79	\$41.04	39.48%			
RR34	212	107.7	\$13,007	\$4,407	2.0	\$61.35	\$120.79	\$20.79	\$40.92	33.88%			
RR36	13	20.7	\$1,882	\$270	0.6	\$144.78	\$91.07	\$20.79	\$13.08	14.36%			
RR50	325	171.1	\$17,958	\$6,755	1.9	\$55.26	\$104.99	\$20.79	\$39.49	37.62%			
Program:													
Commuter Service	738	177.1	\$30,172	\$6,610	4.2	\$40.88	\$170.37	\$8.96	\$37.32	21.91%			
Demand Response	1,068	512.2	\$55,284	\$22,200	2.1	\$51.76	\$107.94	\$20.79	\$43.34	40.16%			
Neighborhood Shuttles	12,021	1,966.0	\$241,801	\$12,481	6.1	\$20.11	\$122.99	\$1.04	\$6.35	5.16%			
Mode:													
Bus (Motorbus)	12,021	1,966.0	\$241,801	\$12,481	6.1	\$20.11	\$122.99	\$1.04	\$6.35	5.16%			
Commuter Bus	738	177.1	\$30,172	\$6,610	4.2	\$40.88	\$170.37	\$8.96	\$37.32	21.91%			
Demand Response	1,068	512.2	\$55,284	\$22,200	2.1	\$51.76	\$107.94	\$20.79	\$43.34	40.16%			
System Total:	13,827	2,655.2	\$327,258	\$41,290	5.2	\$23.67	\$123.25	\$2.99	\$15.55	12.62%			



Monthly Ridership Report

March, FY 2022

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	4,984	5,972	6.1	7.5	8.37%	7.62%
12	275	388	1.7	3.0	7.00%	20.16%
15	30	350	0.7	7.5	1.91%	26.22%
1X	133	209	4.9	7.8	10.29%	2.97%
21	706	796	3.2	3.9	4.77%	2.77%
3A	1,342	1,305	5.5	5.4	7.64%	3.40%
3B	1,041	1,238	4.2	5.1	5.38%	5.71%
7A	1,146	1,283	4.7	5.8	6.13%	1.93%
7B	1,193	1,218	4.9	5.2	6.41%	3.10%
RR30	279	379	1.8	2.7	2.29%	52.11%
RR31	185	139	1.9	2.0	2.35%	39.48%
RR34	195	212	1.7	2.0	2.05%	33.88%
RR36	9	13	0.2	0.6	0.24%	14.36%
RR50	341	325	2.0	1.9	2.60%	37.62%
Program Subtotals						
Commuter Service	305	738	1.5	4.2	5.79%	21.91%
Demand Response	1,009	1,068	1.7	2.1	2.17%	40.16%
Neighborhood Shuttles	10,545	12,021	5.2	6.1	7.06%	5.16%
System Total	11,859	13,827	4.2	5.2	6.00%	12.62%

MORONGO BASIN TRANSIT AUTHORITY

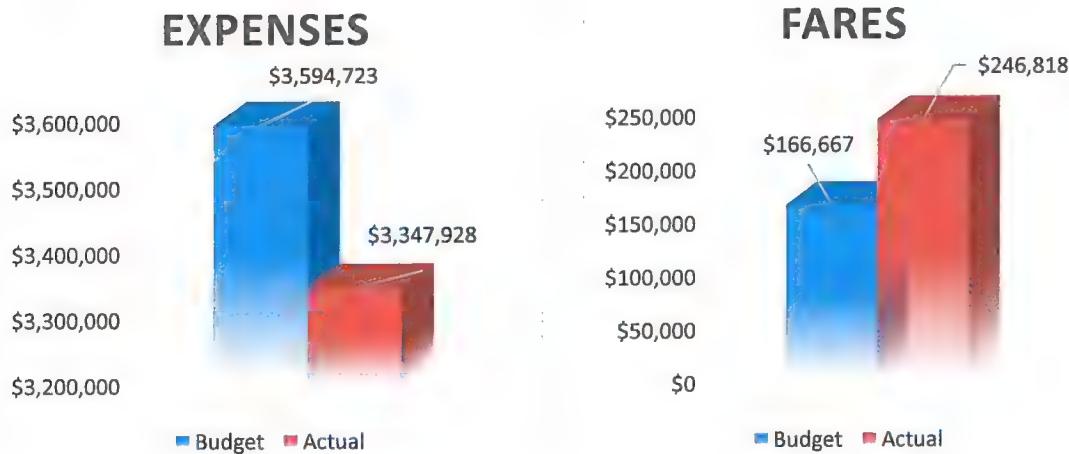
TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 18, 2022
RE: Financial Report

Staff recently received \$112,118 from requesting an Alternative Fuel Credit with the IRS. This fuel credit was to claim a refund of excise taxes for Compressed Natural Gas (CNG) used at a rate of .50 per gallon in 2021.

At the conclusion of April, MBTA expenses were \$246,794 (7%) below budget.

MBTA's operating revenues were ahead of budget. I am happy to report that year-to-date, we received \$246,818 in passenger fares which exceed the \$200,000 we budgeted for the entire year!

CNG fuel sold was \$25,110 (172%) ahead of budget.
Passenger Fares were \$80,151 (48%) ahead of budget.



STAFF RECOMMENDATION: RECEIVE AND FILE

MORONGO BASIN TRANSIT AUTHORITY
Statement of Expenditures - Cash Basis
During Fiscal Year ending 06/30/22
For Period Ending 04/30/22

Line	Administrative Exp.	FY 21/22 Budget		APR		Year to Date		Year to Date Variance	%
		Budget	Actual	Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 120,082.00	\$ 9,237.08	\$ 9,478.40		\$ 87,752.23	\$ 99,187.44	(11,435.21)	-13%
2	Office Salaries	\$ 170,125.00	\$ 13,086.54	\$ 6,349.98		\$ 137,408.65	\$ 99,748.33	37,660.32	27%
3	Board Members	\$ 6,300.00	\$ 525.00	\$ 200.00		\$ 5,250.00	\$ 4,200.00	1,050.00	20%
4	Payroll Taxes	\$ 7,888.00	\$ 606.77	\$ 362.05		\$ 6,371.08	\$ 5,187.98	1,183.10	19%
5	Health & Welfare	\$ 78,780.00	\$ 6,565.00	\$ 4,768.29		\$ 65,650.00	\$ 52,987.82	12,662.18	19%
6	Retirement:PERS	\$ 50,215.00	\$ 3,862.69	\$ 2,759.12		\$ 40,558.27	\$ 33,479.96	7,078.31	17%
7	Mileage	\$ 5,000.00	\$ 416.67	\$ 323.51		\$ 4,166.67	\$ 1,859.81	2,306.86	55%
8	Outside Services	\$ 45,640.00	\$ 3,803.33	\$ 2,099.00		\$ 38,033.33	\$ 23,425.03	14,608.30	38%
9	Prof. Fees	\$ 58,796.00	\$ 4,899.67	\$ 2,892.60		\$ 48,996.67	\$ 28,467.75	20,528.92	42%
10	Leases/Rents	\$ 5,712.00	\$ 476.00	\$ 0.00		\$ 4,760.00	\$ -30.57	4,790.57	101%
11	Utilities	\$ 105,078.00	\$ 8,756.50	\$ 7,755.69		\$ 87,565.00	\$ 93,768.18	(6,203.18)	-7%
12	Marketing/Promotions	\$ 40,493.00	\$ 3,374.42	\$ 12,310.57		\$ 33,744.17	\$ 45,255.75	(11,511.58)	-34%
13	Office Supplies	\$ 16,882.00	\$ 1,406.83	\$ 1,413.09		\$ 14,068.33	\$ 10,758.05	3,310.28	24%
14	Postage	\$ 2,400.00	\$ 200.00	\$ 217.99		\$ 2,000.00	\$ 2,057.43	(57.43)	-3%
15	Printing/Reproduction	\$ 12,071.00	\$ 1,005.92	\$ 0.00		\$ 10,059.17	\$ 4,968.99	5,090.18	51%
16	Training/Meetings	\$ 14,831.00	\$ 1,235.92	\$ 556.05		\$ 12,359.17	\$ 6,962.17	5,397.00	44%
17	Interest Exp.	\$ 2,000.00	\$ 166.67	\$ 0.00		\$ 1,666.67	\$ 0.00	1,666.67	100%
18	Total Administrative	\$ 742,293.00	\$ 59,624.99	\$ 51,486.34		\$ 600,409.40	\$ 512,284.12	\$ 88,125.28	15%
Maintenance Expense									
19	Mechanic Salaries	\$ 161,375.00	\$ 12,413.46	\$ 11,663.82		\$ 130,341.35	\$ 121,547.51	8,793.84	7%
20	Misc. Work/Salaries	\$ 58,810.00	\$ 4,523.85	\$ 4,077.96		\$ 47,500.38	\$ 40,221.25	7,279.13	15%
21	Payroll Taxes	\$ 3,730.00	\$ 286.92	\$ 229.93		\$ 3,012.69	\$ 3,016.98	(4.29)	0%
22	Health & Welfare	\$ 29,364.00	\$ 2,447.00	\$ 1,911.89		\$ 24,470.00	\$ 14,866.59	9,603.41	39%
23	Retirement:PERS	\$ 17,651.00	\$ 1,357.77	\$ 935.74		\$ 14,256.58	\$ 10,087.00	4,169.58	29%
24	Uniforms	\$ 2,500.00	\$ 208.33	\$ 349.64		\$ 2,083.33	\$ 1,945.73	137.60	7%
25	Outside Services	\$ 49,187.00	\$ 4,098.92	\$ 2,182.15		\$ 40,989.17	\$ 28,757.95	12,231.22	30%
26	Parts	\$ 56,329.00	\$ 4,694.08	\$ 2,907.96		\$ 46,940.83	\$ 30,070.91	16,869.92	36%
27	Fluids	\$ 15,259.00	\$ 1,271.58	\$ 1,815.50		\$ 12,715.83	\$ 11,981.12	734.71	6%
28	Tires	\$ 55,000.00	\$ 4,583.33	\$ 2,994.32		\$ 45,833.33	\$ 37,328.06	8,505.27	19%
29	Accident Repair	\$ 26,369.00	\$ 2,197.42	\$ 0.00		\$ 21,974.17	\$ 7,860.25	14,113.92	64%
30	Tools	\$ 2,206.00	\$ 183.83	\$ 206.46		\$ 1,838.33	\$ 546.95	1,291.38	70%
31	Consulting	\$ 2,606.00	\$ 217.17	\$ 0.00		\$ 2,171.67	\$ 990.00	1,181.67	54%
32	Shop Supplies	\$ 4,000.00	\$ 333.33	\$ 19.58		\$ 3,333.33	\$ 629.72	2,703.61	81%
33	Facility Supplies	\$ 25,054.00	\$ 2,087.83	\$ 278.15		\$ 20,878.33	\$ 4,172.02	16,706.31	80%
34	Training/Meetings	\$ 6,174.00	\$ 514.50	\$ 121.50		\$ 5,145.00	\$ 156.79	4,988.21	97%
35	Shelter Maintenance	\$ 2,784.00	\$ 232.00	\$ 0.00		\$ 2,320.00	\$ 0.00	2,320.00	100%
36	CNG Stations Maint.	\$ 115,874.00	\$ 9,656.17	\$ 3,662.00		\$ 96,561.67	\$ 65,758.22	30,803.45	32%
37	Total Maintenance	\$ 634,272.00	\$ 51,307.50	\$ 33,356.60		\$ 522,366.00	\$ 379,937.05	\$ 142,428.95	27%
Operations Expense									
38	Mgmt/Supv Salaries	\$ 159,333.00	\$ 12,256.38	\$ 7,622.39		\$ 128,692.04	\$ 104,654.72	24,037.32	19%
39	Operator Wages	\$ 928,353.00	\$ 71,411.77	\$ 67,729.98		\$ 749,823.58	\$ 724,092.46	25,731.12	3%
40	Dispatch Wages	\$ 176,952.00	\$ 13,611.69	\$ 14,808.69		\$ 142,922.77	\$ 143,916.97	(994.20)	-1%
41	Payroll Taxes	\$ 30,351.00	\$ 2,334.69	\$ 1,442.81		\$ 24,514.27	\$ 11,678.02	12,836.25	52%
42	Health & Welfare	\$ 444,904.00	\$ 37,075.33	\$ 37,624.81		\$ 370,753.33	\$ 334,929.42	35,823.91	10%
43	Retirement:PERS	\$ 229,799.00	\$ 17,676.85	\$ 16,668.50		\$ 185,606.88	\$ 250,263.13	(64,656.25)	-35%
44	Safety Incentive Program	\$ 8,800.00	\$ 733.33	\$ 0.00		\$ 7,333.33	\$ 3,800.00	3,533.33	48%
45	Workers'Comp	\$ 350,000.00	\$ 29,166.67	\$ 26,629.17		\$ 291,666.67	\$ 313,524.17	(21,857.50)	-7%
46	Other Employee Exp.	\$ 19,988.00	\$ 1,665.67	\$ 2,167.07		\$ 16,656.67	\$ 15,840.49	816.18	5%
47	Mileage	\$ 1,850.00	\$ 154.17	\$ 686.79		\$ 1,541.67	\$ 884.13	657.54	43%
48	Uniforms	\$ 11,152.00	\$ 929.33	\$ 394.42		\$ 9,293.33	\$ 5,873.22	3,420.11	37%
49	Outside Services	\$ 16,635.00	\$ 1,386.25	\$ 0.00		\$ 13,862.50	\$ 9,887.71	3,974.79	29%
50	Tel/Cell/Internet/Fax	\$ 32,638.00	\$ 2,719.83	\$ 2,233.41		\$ 27,198.33	\$ 22,973.46	4,224.87	16%
51	Radio Expense	\$ 11,000.00	\$ 916.67	\$ 0.00		\$ 9,166.67	\$ 20,914.85	(11,748.18)	-128%
52	Fuel	\$ 192,506.00	\$ 16,042.17	\$ 16,348.54		\$ 160,421.67	\$ 159,827.54	594.13	0%
53	Trainings/Meetings	\$ 4,400.00	\$ 366.67	\$ 170.00		\$ 3,666.67	\$ 1,425.95	2,240.72	61%
54	Insurance	\$ 360,933.00	\$ 30,077.75	\$ 0.00		\$ 300,777.50	\$ 303,087.31	(2,309.81)	-1%
55	Deferred Comp Match	\$ 33,660.00	\$ 2,589.23	\$ 3,379.25		\$ 28,050.00	\$ 28,133.68	(83.68)	0%
56	Total Operations	\$ 3,013,254.00	\$ 241,114.45	\$ 197,905.83		\$ 2,471,947.87	\$ 2,455,707.23	\$ 16,240.64	1%
57	Grand Total of Op Exp	\$ 4,389,819.00	\$ 352,046.94	\$ 282,748.77		\$ 3,594,723.27	\$ 3,347,928.40	\$ 246,794.87	7%

MORONGO BASIN TRANSIT AUTHORITY

Statement of Income

04/30/22

						APR	YTD Bdgt	YTD Actual
1	Interest	\$ 152.00	12.67	1,023.47		126.67	\$ 3,287.17	\$ 3,160.50
2	Other Revenue	\$ 3,000.00	250.00	200.00		2,500.00	\$ 2,560.96	\$ 60.96
3	CNG Fuel	\$ 17,487.00	1,457.25	175.62		14,572.50	\$ 39,682.54	\$ 25,110.04
4	Gain on Sale of Assets	\$ -	0.00	0.00		0.00	0.00	-
5	Total Other Revenue	\$ 20,639.00	\$ 1,719.92	\$ 1,399.09	\$ 17,199.17	\$ 45,530.67	\$ 28,331.50	
Passenger Fares						APR	YTD Bdgt	YTD Actual
6	Fixed Route	\$ 128,000.00	10,666.67	12,609.49	106,666.67	128,750.47	\$ 22,083.80	
7	Ready Ride	\$ 40,000.00	3,333.33	879.20	33,333.33	52,934.63	\$ 19,601.30	
8	Palm Spr./Palm Des.	\$ 18,000.00	1,500.00	8,056.53	15,000.00	48,531.28	\$ 33,531.28	
9	Office Passes	\$ 14,000.00	1,166.67	693.00	11,666.67	16,601.75	4,935.08	
10	Total Fare Revenue	\$ 200,000.00	\$ 16,666.67	\$ 22,238.22	\$ 166,666.67	\$ 246,818.13	\$ 80,151.46	
Current Support Funding - Operations						Received	Prior FY	Received
11	Local Transit Funds	\$ 3,834,010.00		\$ 958,502.50			\$ 3,834,010.00	\$ -
12	Section 5311 Operating Asst	\$ 568,530.00					\$ 568,530.00	
13	Measure I	\$ 140,500.00		\$ 10,517.94			\$ 131,082.96	\$ 9,417.04
14	AB 2766	\$ 40,000.00					\$ 40,000.00	\$ -
15	Total Sup. Fund.Ops	\$ 4,583,040.00		\$ 969,020.44			\$ 4,005,092.96	\$ 577,947.04
16	Total Operating Revenues	\$ 4,803,679.00		\$ 992,657.75			\$ 4,297,441.76	\$ 686,430.01
Prior Year Support Funding - Operations						Grant Amt	Received	Prior FY
17	Section 5311 Operating Asst FY20	\$ 421,203.00					\$ 421,203.00	\$ -
18	Section 5311 Operating Asst FY21	\$ 437,331.00						\$ 437,331.00
19	Total Prior Year Operating Revenues	\$ 858,534.00	\$ -	\$ -	\$ -	\$ 421,203.00	\$ 437,331.00	
Current Year Capital Funding - Capital						Grant Amt	Received	Prior FY
20	Operations Support Equip	STA FY22	\$ 25,000.00	\$ 8,214.95			\$ 8,214.95	\$ 16,785.05
21	Cashless Fare System (TT)	STA FY22	\$ 103,200.00				\$ 103,200.00	\$ -
22	Vehicle Replacements	STA FY22 / CMAQ	\$ 287,076.00					\$ 287,076.00
23	Bike Lockers	ART 3	\$ 30,181.00	\$ 28,163.82			\$ 28,163.82	\$ 2,017.18
24	Engine Overhauls	SGR	\$ 35,000.00					\$ 35,000.00
25	Shop Equipment	SGR	\$ 15,000.00				\$ 12,691.60	\$ 2,308.40
26	Facility Facelift Repairs	SGR	\$ 38,115.00				\$ 30,810.90	\$ 7,304.10
27	Shop Vehicle Replacement	SGR	\$ 39,000.00				\$ 31,214.71	\$ 7,785.29
28	Zero Emission Pilot	LCTOP	\$ 86,421.00				\$ 86,421.00	\$ -
29	Total Current Capital Funding		\$ 658,993.00	\$ 36,378.77	\$ -		\$ 300,716.98	\$ 358,276.02
Prior Year Capital Funding - Capital						Grant Amt	Received	Prior FY
30	29Palms CNG Station	LTF FY18	\$ 130,000.00					\$ 130,000.00
31	Add'l Bus Stop Improv	STA FY15 Realloc	\$ 235,153.00	\$ 1,466.75	\$ 219,914.73	\$ 11,770.80	\$ 3,467.47	
32	AVL/GPS Equipment	STA FY17	\$ 6,000.00					\$ 6,000.00
33	AVL/GPS Equipment	STA FY19	\$ 85,000.00					\$ 85,000.00
34	Bus Stop Improvements	SGR FY21 / LCTOP	\$ 145,124.00		\$ 100,127.00	\$ 38,164.02	\$ 6,832.98	
35	Bus Stop Improvements	STA FY19	\$ 70,000.00					\$ 70,000.00
36	Bus Wash System	STA FY20	\$ 67,950.00					\$ 67,950.00
37	Bus Wash System	STA FY21	\$ 7,500.00					\$ 7,500.00
38	Class H Replacement Vehicles	CMAQ	\$ 1,214,400.00					\$ 1,214,400.00
39	Cost Allocation Study	STA FY19	\$ 20,000.00		\$ 17,481.00			\$ 2,519.00
40	Disp & Maint Equip	STA FY21	\$ 10,000.00	\$ 10,000.00			\$ 10,000.00	\$ -
41	Disp & Maint Equipment	STA FY17	\$ 10,000.00		\$ 7,334.07	\$ 2,665.50		
42	Disp & Maint Equipment	STA FY18	\$ 10,000.00		\$ 1,508.02	\$ 8,491.98		
43	Disp & Maint Equipment	STA FY19	\$ 10,000.00	\$ 2,932.81			\$ 10,000.00	
44	Disp & Maint Equipment	STA FY20	\$ 10,000.00	\$ 10,000.00			\$ 10,000.00	
45	Enclosed Bike Racks	ART 3	\$ 29,380.00					\$ 29,380.00
46	Engine Overhauls	LTF FY18	\$ 75,000.00		\$ 18,750.00			\$ 56,250.00
47	Engine Overhauls	SGR FY21	\$ 25,000.00		\$ 16,356.00	\$ 8,644.00		
48	Engine Overhauls	STA FY19	\$ 30,000.00	\$ 6,448.18	\$ 9,029.94	\$ 8,715.13		\$ 12,254.93
49	Engine Overhauls	STA FY20	\$ 25,000.00					\$ 25,000.00
50	Fare Media Structure	STA FY21	\$ 50,000.00					\$ 50,000.00
51	JT Facility Upgrade	STA/LTF FY16	\$ 6,163.00		\$ 2,548.00			\$ 3,615.00
52	Landscape & Lighting	STA FY11 Realloc	\$ 15,000.00		\$ 13,777.00			\$ 1,223.00
53	REI Equipment	LTF FY15 Realloc	\$ 5,000.00		\$ 4,240.00			\$ 760.00
54	Shop Equipment	STA FY20	\$ 25,000.00		\$ 23,926.95	\$ 1,073.05		
55	Short Range Transit Plan	STA FY19	\$ 107,000.00		\$ 87,770.12			\$ 19,229.88
56	Twenty-nine Palms Land	LTF FY18	\$ 90,000.00		\$ 6,706.95			\$ 83,293.05
57	Vehicles: 1 Class E	STA FY19	\$ 68,368.00	\$ 2,170.69			\$ 2,385.95	\$ 65,982.05
58	Vehicles: 5 Replacements	CMAQ / STA	\$ 1,025,275.00		\$ 647,556.32	\$ 1,809.00		\$ 375,909.68
59	Video Surveillance	LTF FY18	\$ 20,000.00					\$ 20,000.00
60	Total Prior Capital Funding		\$1,636,186.00		\$33,018.43	\$856,984.37	\$113,719.43	\$1,967,316.59

FY 21/22 Procurement Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
61	Procurement Bid Income	\$ 275,000.00		\$ 35,538.05		\$ 224,478.10	\$ 50,521.90
62	Procurement Bid Expenses	\$ (135,000.00)	\$ 92,077.30		\$ 223,966.36		\$ 88,966.36
63	TAG Program	\$ (50,000.00)			\$ 59,715.00		\$ 9,715.00
64	FY 19/20 29 Palms Land	\$ (265,000.00)			\$ 55,777.41		\$ (209,222.59)
65	Total Procurement Budget		\$ 92,077.30	\$ 35,538.05	\$ 283,681.36	\$ 224,478.10	\$ 159,203.77

FY 21/22 TREP Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
66	5310 TREP Revenue	Balance \$ 96,037.97		\$ -		\$ 57,481.69	\$ 38,556.28
67	Program Administrator	\$ (7,405.00)	\$ 338.64		\$ 3,451.79		\$ (3,953.21)
68	Client Relations Clerk	\$ (34,663.00)	\$ 3,020.60		\$ 29,886.47		\$ (4,776.53)
69	Mileage Reimbursements	\$ (75,600.00)	\$ 2,381.19		\$ 28,942.28		\$ (46,657.72)
70	Total TREP Funding	\$ (21,630.03)	\$ 5,740.43	\$ -	\$ 62,280.54	\$ 57,481.69	\$ 33,757.43

MORONGO BASIN TRANSIT AUTHORITY
Statement of Expenditures - Cash Basis
During Fiscal Year ending 06/30/22
For Period Ending 03/31/22

Line	Administrative Exp.	FY 21/22 Budget	MAR		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 120,082.00	\$ 9,237.08	\$ 1,000.00	\$ 87,752.23	\$ 89,709.04	(1,956.81)	-2%
2	Office Salaries	\$ 170,125.00	\$ 13,086.54	\$ 9,646.75	\$ 124,322.12	\$ 93,398.35	30,923.77	25%
3	Board Members	\$ 6,300.00	\$ 525.00	\$ 600.00	\$ 4,725.00	\$ 4,000.00	725.00	15%
4	Payroll Taxes	\$ 7,888.00	\$ 606.77	\$ 456.97	\$ 5,764.31	\$ 4,825.93	938.38	16%
5	Health & Welfare	\$ 78,780.00	\$ 6,565.00	\$ 3,281.69	\$ 59,085.00	\$ 48,219.53	10,865.47	18%
6	Retirement:PERS	\$ 50,215.00	\$ 3,862.69	\$ 2,557.08	\$ 36,695.58	\$ 30,720.84	5,974.74	16%
7	Mileage	\$ 5,000.00	\$ 416.67	\$ 261.58	\$ 3,750.00	\$ 1,536.30	2,213.70	59%
8	Outside Services	\$ 45,640.00	\$ 3,803.33	\$ 4,524.99	\$ 34,230.00	\$ 21,405.87	12,824.13	37%
9	Prof. Fees	\$ 58,796.00	\$ 4,899.67	\$ 50.00	\$ 44,097.00	\$ 40,250.15	3,846.85	9%
10	Leases/Rents	\$ 5,712.00	\$ 476.00	\$ 31.25	\$ 4,284.00	\$ -30.57	4,314.57	101%
11	Utilities	\$ 105,078.00	\$ 8,756.50	\$ 9,065.92	\$ 78,808.50	\$ 86,012.49	(7,203.99)	-9%
12	Marketing/Promotions	\$ 40,493.00	\$ 3,374.42	\$ 5,211.28	\$ 30,369.75	\$ 32,945.18	(2,575.43)	-8%
13	Office Supplies	\$ 16,882.00	\$ 1,406.83	\$ 1,375.50	\$ 12,661.50	\$ 9,344.96	3,316.54	26%
14	Postage	\$ 2,400.00	\$ 200.00	\$ 932.56	\$ 1,800.00	\$ 1,839.44	(39.44)	-2%
15	Printing/Reproduction	\$ 12,071.00	\$ 1,005.92	\$ 259.83	\$ 9,053.25	\$ 4,968.99	4,084.26	45%
16	Training/Meetings	\$ 14,831.00	\$ 1,235.92	\$ 5.00	\$ 11,123.25	\$ 6,406.12	4,717.13	42%
17	Interest Exp.	\$ 2,000.00	\$ 166.67	\$ 0.00	\$ 1,500.00	\$ 0.00	1,500.00	100%
18	Total Administrative	\$ 742,293.00	\$ 59,624.99	\$ 39,260.40	\$ 550,021.48	\$ 475,552.62	\$ 74,468.86	14%
Maintenance Expense								
19	Mechanic Salaries	\$ 161,375.00	\$ 12,413.46	\$ 11,390.40	\$ 117,927.88	\$ 109,883.69	8,044.19	7%
20	Misc. Work/Salaries	\$ 58,810.00	\$ 4,523.85	\$ 4,118.58	\$ 42,976.54	\$ 36,143.29	6,833.25	16%
21	Payroll Taxes	\$ 3,730.00	\$ 286.92	\$ 297.27	\$ 2,725.77	\$ 2,787.05	(61.28)	-2%
22	Health & Welfare	\$ 29,364.00	\$ 2,447.00	\$ 1,635.89	\$ 22,023.00	\$ 12,954.70	9,068.30	41%
23	Retirement:PERS	\$ 17,651.00	\$ 1,357.77	\$ 949.96	\$ 12,898.81	\$ 9,151.26	3,747.55	29%
24	Uniforms	\$ 2,500.00	\$ 208.33	\$ 207.76	\$ 1,875.00	\$ 1,556.09	278.91	15%
25	Outside Services	\$ 49,187.00	\$ 4,098.92	\$ 4,285.00	\$ 36,890.25	\$ 26,575.80	10,314.45	28%
26	Parts	\$ 56,329.00	\$ 4,694.08	\$ 4,613.36	\$ 42,246.75	\$ 27,162.95	15,083.80	36%
27	Fluids	\$ 15,259.00	\$ 1,271.58	\$ 1,814.27	\$ 11,444.25	\$ 10,165.62	1,278.63	11%
28	Tires	\$ 55,000.00	\$ 4,583.33	\$ 679.36	\$ 41,250.00	\$ 34,333.74	6,916.26	17%
29	Accident Repair	\$ 26,369.00	\$ 2,197.42	\$ 1,749.64	\$ 19,776.75	\$ 7,860.25	11,916.50	60%
30	Tools	\$ 2,206.00	\$ 183.83	\$ 0.00	\$ 1,654.50	\$ 340.50	1,314.00	79%
31	Consulting	\$ 2,606.00	\$ 217.17	\$ 0.00	\$ 1,954.50	\$ 990.00	964.50	49%
32	Shop Supplies	\$ 4,000.00	\$ 333.33	\$ 204.14	\$ 3,000.00	\$ 610.14	2,389.86	80%
33	Facility Supplies	\$ 25,054.00	\$ 2,087.83	\$ 407.17	\$ 18,790.50	\$ 3,893.87	14,896.63	79%
34	Training/Meetings	\$ 6,174.00	\$ 514.50	\$ 0.00	\$ 4,630.50	\$ 35.29	4,595.21	99%
35	Shelter Maintenance	\$ 2,784.00	\$ 232.00	\$ 0.00	\$ 2,088.00	\$ 0.00	2,088.00	100%
36	CNG Stations Maint.	\$ 115,874.00	\$ 9,656.17	\$ 3,662.00	\$ 86,905.50	\$ 62,096.22	24,809.28	29%
37	Total Maintenance	\$ 634,272.00	\$ 51,307.50	\$ 36,014.80	\$ 471,058.50	\$ 346,580.46	\$ 124,478.04	26%
Operations Expense								
38	Mgmt/Supv Salaries	\$ 159,333.00	\$ 12,256.38	\$ 7,495.97	\$ 116,435.65	\$ 97,032.33	19,403.32	17%
39	Operator Wages	\$ 928,353.00	\$ 71,411.77	\$ 47,729.26	\$ 678,411.81	\$ 656,202.80	22,209.01	3%
40	Dispatch Wages	\$ 176,952.00	\$ 13,611.69	\$ 12,733.54	\$ 129,311.08	\$ 129,108.28	202.80	0%
41	Payroll Taxes	\$ 30,351.00	\$ 2,334.69	\$ 4,635.28	\$ 22,179.58	\$ 10,315.05	11,864.53	53%
42	Health & Welfare	\$ 444,904.00	\$ 37,075.33	\$ 45,824.15	\$ 333,678.00	\$ 297,304.61	36,373.39	11%
43	Retirement:PERS	\$ 229,799.00	\$ 17,676.85	\$ 16,649.46	\$ 167,930.04	\$ 233,594.63	(65,664.59)	-39%
44	Safety Incentive Program	\$ 8,800.00	\$ 733.33	\$ 0.00	\$ 6,600.00	\$ 3,800.00	2,800.00	42%
45	Workers'Comp	\$ 350,000.00	\$ 29,166.67	\$ 27,775.00	\$ 262,500.00	\$ 286,895.00	(24,395.00)	-9%
46	Other Employee Exp.	\$ 19,988.00	\$ 1,665.67	\$ 728.00	\$ 14,991.00	\$ 13,673.42	1,317.58	9%
47	Mileage	\$ 1,850.00	\$ 154.17	\$ 0.00	\$ 1,387.50	\$ 197.34	1,190.16	86%
48	Uniforms	\$ 11,152.00	\$ 929.33	\$ 59.98	\$ 8,364.00	\$ 5,478.80	2,885.20	34%
49	Outside Services	\$ 16,635.00	\$ 1,386.25	\$ 156.00	\$ 12,476.25	\$ 9,887.71	2,588.54	21%
50	Tel/Cell/Internet/Fax	\$ 32,638.00	\$ 2,719.83	\$ 3,541.75	\$ 24,478.50	\$ 20,740.05	3,738.45	15%
51	Radio Expense	\$ 11,000.00	\$ 916.67	\$ 0.00	\$ 8,250.00	\$ 20,914.85	(12,664.85)	-154%
52	Fuel	\$ 192,506.00	\$ 16,042.17	\$ 18,764.89	\$ 144,379.50	\$ 143,479.00	900.50	1%
53	Trainings/Meetings	\$ 4,400.00	\$ 366.67	\$ 0.00	\$ 3,300.00	\$ 1,255.95	2,044.05	62%
54	Insurance	\$ 360,933.00	\$ 30,077.75	\$ 69,442.85	\$ 270,699.75	\$ 303,087.31	(32,387.56)	-12%
55	Deferred Comp Match	\$ 33,660.00	\$ 2,589.23	\$ 2,455.89	\$ 25,245.00	\$ 24,754.43	490.57	2%
56	Total Operations	\$ 3,013,254.00	\$ 241,114.45	\$ 248,721.46	\$ 2,230,617.65	\$ 2,257,721.56	\$ (27,103.91)	-1%
57	Grand Total of Op Exp	\$ 4,389,819.00	\$ 352,046.94	\$ 323,996.66	\$ 3,251,697.63	\$ 3,079,854.64	\$ 171,843.00	5%

MORONGO BASIN TRANSIT AUTHORITY

Statement of Income

03/31/22

Other Revenue		MAR		YTD Bdgt	YTD Actual	
1	Interest	\$ 152.00	12.67	5.78	\$ 2,263.70	\$ 2,149.70 1886%
2	Other Revenue	\$ 3,000.00	250.00	317.90	\$ 2,250.00	\$ 2,360.96 5%
3	CNG Fuel	\$ 17,487.00	1,457.25	7,979.21	\$ 13,115.25	\$ 39,506.92 100%
4	Gain on Sale of Assets	\$ -	0.00	0.00	0.00	- 0%
5	Total Other Revenue	\$ 20,639.00	\$ 1,719.92	\$ 8,302.89	\$ 15,479.25	\$ 44,131.58 \$ 28,652.33 185%
Passenger Fares		MAR		YTD Bdgt	YTD Actual	
6	Fixed Route	\$ 128,000.00	10,666.67	11,625.07	\$ 96,000.00	\$ 116,140.98 21%
7	Ready Ride	\$ 40,000.00	3,333.33	22,199.51	\$ 30,000.00	\$ 52,055.43 \$ 22,055.43 74%
8	Palm Spr./Palm Des.	\$ 18,000.00	1,500.00	6,609.79	\$ 13,500.00	\$ 40,474.75 \$ 26,974.75 200%
9	Office Passes	\$ 14,000.00	1,166.67	855.50	\$ 10,500.00	\$ 15,908.75 \$ 5,408.75 52%
10	Total Fare Revenue	\$ 200,000.00	\$ 16,666.67	\$ 41,289.87	\$ 150,000.00	\$ 224,579.91 \$ 74,579.91 50%
Current Support Funding - Operations		Received		Prior FY	Received	Balance Due
11	Local Transit Funds	\$ 3,834,010.00			\$ 2,875,507.50	\$ 958,502.50
12	Section 5311 Operating Asst	\$ 568,530.00				\$ 568,530.00
13	Measure I	\$ 140,500.00		\$ 17,693.24		\$ 120,565.02 \$ 19,934.98
14	AB 2766	\$ 40,000.00			\$ 40,000.00	\$ -
15	Total Sup. Fund.Ops	\$ 4,583,040.00		\$ 17,693.24		\$ 3,036,072.52 \$ 1,546,967.48
16	Total Operating Revenues	\$ 4,803,679.00		\$ 67,286.00		\$ 3,304,784.01 \$ 1,650,199.72
Prior Year Support Funding - Operations		Grant Amt	Received	Prior FY	Received	Balance Due
17	Section 5311 Operating Asst FY20	\$ 421,203.00			\$ 421,203.00	\$ -
18	Section 5311 Operating Asst FY21	\$ 437,331.00				\$ 437,331.00
19	Total Prior Year Operating Revenues	\$ 858,534.00	\$ -	\$ -	\$ 421,203.00	\$ 437,331.00
Current Year Capital Funding - Capital		Grant Amt	Received	Prior FY	Received	Balance Due
20	Operations Support Equip	STA FY22	\$ 25,000.00			\$ 25,000.00
21	Cashless Fare System (TT)	STA FY22	\$ 103,200.00		\$ 103,200.00	\$ -
22	Vehicle Replacements	STA FY22/CMAQ	\$ 287,076.00			\$ 287,076.00
23	Bike Lockers	ART 3	\$ 30,181.00			\$ 30,181.00
24	Engine Overhauls	SGR	\$ 35,000.00			\$ 35,000.00
25	Shop Equipment	SGR	\$ 15,000.00		\$ 12,691.60	\$ 2,308.40
26	Facility Facelift Repairs	SGR	\$ 38,115.00	\$ 30,810.90	\$ 30,810.90	\$ 7,304.10
27	Shop Vehicle Replacement	SGR	\$ 39,000.00		\$ 31,214.71	\$ 7,785.29
28	Zero Emission Pilot	LCTOP	\$ 86,421.00		\$ 86,421.00	\$ -
29	Total Current Capital Funding	\$ 658,993.00		\$ 30,810.90	\$ -	\$ 264,338.21 \$ 394,654.79
Prior Year Capital Funding - Capital		Grant Amt	Received	Prior FY	Received	Balance Due
30	29Palms CNG Station	LTF FY18	\$ 130,000.00			\$ 130,000.00
31	Add'l Bus Stop Improv	STA FY15 Realoc	\$ 235,153.00		\$ 219,914.73	\$ 10,304.05 \$ 4,934.22
32	AVL/GPS Equipment	STA FY17	\$ 6,000.00			\$ 6,000.00
33	AVL/GPS Equipment	STA FY19	\$ 85,000.00			\$ 85,000.00
34	Bus Stop Improvements	SGR FY21/LCTOP	\$ 145,124.00		\$ 100,127.00	\$ 38,164.02 \$ 6,832.98
35	Bus Stop Improvements	STA FY19	\$ 70,000.00			\$ 70,000.00
36	Bus Wash System	STA FY20	\$ 67,950.00			\$ 67,950.00
37	Bus Wash System	STA FY21	\$ 7,500.00			\$ 7,500.00
38	Class H Replacement Vehicles	CMAQ	\$ 1,214,400.00			\$ 1,214,400.00
39	Cost Allocation Study	STA FY19	\$ 20,000.00		\$ 17,481.00	\$ 2,519.00
40	Disp & Maint Equip	STA FY21	\$ 10,000.00			\$ 10,000.00
41	Disp & Maint Equipment	STA FY17	\$ 10,000.00		\$ 7,334.07	\$ 2,665.50 \$ -
42	Disp & Maint Equipment	STA FY18	\$ 10,000.00		\$ 1,508.02	\$ 8,491.98 \$ -
43	Disp & Maint Equipment	STA FY19	\$ 10,000.00			\$ 7,067.19 \$ 2,932.81
44	Disp & Maint Equipment	STA FY20	\$ 10,000.00			\$ 10,000.00
45	Enclosed Bike Racks	ART 3	\$ 29,380.00			\$ 29,380.00
46	Engine Overhauls	LTF FY18	\$ 75,000.00		\$ 18,750.00	\$ 56,250.00
47	Engine Overhauls	SGR FY21	\$ 25,000.00		\$ 16,356.00	\$ 8,644.00 \$ -
48	Engine Overhauls	STA FY19	\$ 30,000.00		\$ 9,029.94	\$ 2,266.95 \$ 18,703.11
49	Engine Overhauls	STA FY20	\$ 25,000.00			\$ 25,000.00
50	Fare Media Structure	STA FY21	\$ 50,000.00			\$ 50,000.00
51	JT Facility Upgrade	STA/LTF FY16	\$ 6,163.00		\$ 2,548.00	\$ 3,615.00
52	Landscape & Lighting	STA FY11 Realoc	\$ 15,000.00		\$ 13,777.00	\$ 1,223.00
53	REI Equipment	LTF FY15 Realoc	\$ 5,000.00		\$ 4,240.00	\$ 760.00
54	Shop Equipment	STA FY20	\$ 25,000.00		\$ 23,926.95	\$ 1,073.05 \$ -
55	Short Range Transit Plan	STA FY19	\$ 107,000.00		\$ 87,770.12	\$ 19,229.88
56	Twenty-nine Palms Land	LTF FY18	\$ 90,000.00		\$ 6,706.95	\$ 83,293.05
57	Vehicles: 1 Class E	STA FY19	\$ 68,368.00			\$ 215.26 \$ 68,152.74
58	Vehicles: 5 Replacements	CMAQ/STA	\$ 1,025,275.00		\$ 647,556.32	\$ 1,809.00 \$ 375,909.68
59	Video Surveillance	LTF FY18	\$ 20,000.00			\$ 20,000.00
60	Total Prior Capital Funding	\$1,636,186.00		\$0.00	\$856,984.37	\$80,701.00 \$1,998,868.27

FY 21/22 Procurement Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
61	Procurement Bid Income	\$ 275,000.00		\$ 24,358.97		\$ 188,940.05	\$ 86,059.95
62	Procurement Bid Expenses	\$ (135,000.00)	\$ 7,859.20		\$ 139,748.26		\$ 4,748.26
63	TAG Program	\$ (50,000.00)			\$ 59,715.00		\$ 9,715.00
64	FY 19/20 29 Palms Land	\$ (265,000.00)			\$ 55,777.41		\$ (209,222.59)
65	Total Procurement Budget		\$ 7,859.20	\$ 24,358.97	\$ 199,463.26	\$ 188,940.05	\$ 3,522.00

FY 21/22 TREP Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
66	5310 TREP Revenue	Balance \$ 96,037.97		\$ 20,798.76		\$ 57,481.69	\$ 38,556.28
67	Program Administrator	\$ (7,405.00)	\$ 253.98		\$ 3,113.15		\$ (4,291.85)
68	Client Relations Clerk	\$ (34,663.00)	\$ 3,006.87		\$ 26,865.87		\$ (7,797.13)
69	Mileage Reimbursements	\$ (75,600.00)	\$ 2,955.00		\$ 26,561.09		\$ (49,038.91)
70	Total TREP Funding	\$ (21,630.03)	\$ 6,215.85	\$ 20,798.76	\$ 56,540.11	\$ 57,481.69	\$ 39,487.63

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/22
For Period ending 4/30/22

Line		FY 21/22		MONTH		APR		Year to Date		Year to Date	
		Budget	Budget	Budget	Actual	Budget	Actual	Variance	%		
	Administrative Exp.										
1	Legal Expenses	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	0%		
2	Insurance	3,000.00	250.00	0.00	2,500.00	2,250.00	\$ (250.00)	-10%			
3	Taxicab Administrator	2,496.00	208.00	126.42	2,080.00	2,834.16	\$ 754.16	36%			
4	Office Clerk	2,500.00	208.33	139.10	2,083.33	1,262.92	\$ (820.41)	-39%			
5	Drug & Alcohol Testing	500.00	41.67	0.00	416.67	163.00	\$ (253.67)	-61%			
6	Background Checks	200.00	16.67	0.00	166.67	192.00	\$ 25.33	15%			
7	Printing/Office/Meters	250.00	20.83	0.00	208.33	421.93	\$ 213.60	103%			
8	Rent & Utilities	2,400.00	200.00	200.00	2,000.00	2,000.00	\$ -	0%			
9	Total Administrative Exp.	\$ 11,346.00	\$ 945.50	\$ 465.52	\$ 9,455.00	\$ 9,124.01	\$ (330.99)	-4%			

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 21/22		MONTH		APR		Year to Date		Variance	%
		Budget	Budget	Budget	Actual	Budget	Actual	Budget	Actual		
	REVENUE										
10	Driver Permit Fees	500.00	41.67	100.00	416.67	200.00	\$ (216.67)	-52%			
12	Vehicles Permit Fees	6,000.00	500.00	900.00	5,000.00	5,100.00	\$ 100.00	2%			
13	Driver Renewal Fees	480.00	40.00	60.00	400.00	240.00	\$ (160.00)	-40%			
14	Transfer Fees	0.00	0.00	0.00	0.00	0.00	\$ -	100%			
15	Fines	100.00	8.33	0.00	83.33	0.00	\$ (83.33)	-100%			
16	TOTAL REVENUE	\$ 7,080.00	\$ 590.00	\$ 1,060.00	\$ 5,900.00	\$ 5,540.00	\$ (360.00)	-6%			

\$ (3,584.01)

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/22
For Period ending 3/31/22

Line		FY 21/22		MONTH		MAR		Year to Date		Year to Date	
		Budget		Budget	Actual	Budget	Actual	Variance	%		
	Administrative Exp.										
1	Legal Expenses	0.00		0.00	0.00	0.00	0.00	\$ -	0%		
2	Insurance	3,000.00		250.00	250.00	2,250.00	2,250.00	\$ -	0%		
3	Taxicab Administrator	2,496.00		208.00	252.84	1,872.00	2,707.74	\$ 835.74	45%		
4	Office Clerk	2,500.00		208.33	115.73	1,875.00	1,123.82	\$ (751.18)	-40%		
5	Drug & Alcohol Testing	500.00		41.67	66.50	375.00	163.00	\$ (212.00)	-57%		
6	Background Checks	200.00		16.67	0.00	150.00	192.00	\$ 42.00	28%		
7	Printing/Office/Meters	250.00		20.83	156.93	187.50	421.93	\$ 234.43	125%		
8	Rent & Utilities	2,400.00		200.00	200.00	1,800.00	1,800.00	\$ -	0%		
9	Total Administrative Exp.	\$ 11,346.00	\$ 945.50	\$ 1,042.00	\$ 8,509.50	\$ 8,658.49	\$ 148.99	2%			

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 21/22		MONTH		MAR		Year to Date		Variance	%
		Budget		Budget	Actual	Budget	Actual				
	REVENUE										
10	Driver Permit Fees	500.00		41.67	0.00	375.00	100.00	\$ (275.00)	-73%		
12	Vehicles Permit Fees	6,000.00		500.00	400.00	4,500.00	4,200.00	\$ (300.00)	-7%		
13	Driver Renewal Fees	480.00		40.00	60.00	360.00	180.00	\$ (180.00)	-50%		
14	Transfer Fees	0.00		0.00	0.00	0.00	0.00	\$ -	100%		
15	Fines	100.00		8.33	0.00	75.00	0.00	\$ (75.00)	-100%		
16	TOTAL REVENUE	\$ 7,080.00	\$ 590.00	\$ 460.00	\$ 5,310.00	\$ 4,480.00	\$ (830.00)	-16%			

\$ (4,178.49)

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/22
For Period ending 2/28

Line	Administrative Exp.	FY 21/22		MONTH		FEB		Year to Date		Year to Date	
		Budget		Budget	Actual	Budget	Actual	Variance	%		
1	Legal Expenses	0.00		0.00	0.00	0.00	0.00	0.00	\$ -	0%	
2	Insurance	3,000.00		250.00	250.00	2,000.00	2,000.00	0.00	\$ -	0%	
3	Taxicab Administrator	2,496.00		208.00	442.47	1,664.00	2,454.90	\$ 790.90	48%		
4	Office Clerk	2,500.00		208.33	197.52	1,666.67	1,008.09	\$ (658.58)	-40%		
5	Drug & Alcohol Testing	500.00		41.67	0.00	333.33	96.50	\$ (236.83)	-71%		
6	Background Checks	200.00		16.67	0.00	133.33	192.00	\$ 58.67	44%		
7	Printing/Office/Meters	250.00		20.83	31.00	166.67	265.00	\$ 98.33	59%		
8	Rent & Utilities	2,400.00		200.00	200.00	1,600.00	1,600.00	0.00	\$ -	0%	
9	Total Administrative Exp.	\$ 11,346.00	\$ 945.50	\$ 1,120.99	\$ 7,564.00	\$ 7,616.49	\$ 52.49	1%			

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line	REVENUE	FY 21/22		MONTH		FEB		Year to Date		Variance	%
		Budget		Budget	Actual	Budget	Actual				
10	Driver Permit Fees	500.00		41.67	0.00	333.33	100.00	\$ (233.33)	-70%		
12	Vehicles Permit Fees	6,000.00		500.00	200.00	4,000.00	3,800.00	\$ (200.00)	-5%		
13	Driver Renewal Fees	480.00		40.00	120.00	320.00	120.00	\$ (200.00)	-63%		
14	Transfer Fees	0.00		0.00	0.00	0.00	0.00	0.00	\$ -	100%	
15	Fines	100.00		8.33	0.00	66.67	0.00	\$ (66.67)	-100%		
16	TOTAL REVENUE	\$ 7,080.00	\$ 590.00	\$ 320.00	\$ 4,720.00	\$ 4,020.00	\$ (700.00)	\$ (3,596.49)	-15%		

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 19, 2022

RE: General Manager's Report

STAFF RECOMMENDATION: RECEIVE AND FILE



General Manager's Report

May 19, 2022

ACTIVITIES

- ✓ The California Highway Patrol was onsite to conduct its annual terminal inspection. This inspection consisted of sampling the condition of the bus's safety adherence, maintenance records, an inspection of coach operator's records, drug & alcohol records and hours of service compliance. At the conclusion of the inspection, the inspector issued the agency a satisfactory rating. Receiving a satisfactory rating is an accomplishment to be proud of and gives the public a renewed sense of confidence that MBTA is focused on safety and compliance.
- ✓ Joe Meer & I met with A-Z Bus Sales to discuss how they could appease MBTA with the upcoming increases in pricing and the shortage of chassis and microchips.

MARKETING & OUTREACH

- ✓ Staff attended the Morongo Basin Regional Council on Aging "In the know" panel on March 24, 2022 at the Yucca Valley Community Center.
- ✓ On May 7, 2022, staff attended the Morongo Basin Community Health & Resource Fair to provide information on MBTA services.

EMPLOYEES

- ✓ Fleet Maintenance Specialists began our Maintenance Audit to determine if we have enough mechanics for our services and if the maintenance department is running 100% efficiently.
- ✓ MBTA joined a Bowling League with five (5) employees on our team, named "Basin Transit Bowlers". Several employees even showed up to the game to support our team.





PROCUREMENT

Assignments and sales are mostly on hiatus as cost analysis for Force majeure adjustments are still underway. However, the following agencies were assigned authorization to purchase vehicles: City of Claremont, Fresno County, City of Pasadena, Mountain Transit, San Mateo County, Lake Transit, City of Vacaville, City of Santa Clarita.

Proposals were received for the first phase of Electric vehicles on May 13th. Quite a few responses were delivered which will have staff very engaged over the next several months evaluating and bringing the successful awards to the board for these. We anticipate bringing these to the board for approval sometime in the summer.



General Manager's Report

April 25, 2022

CAPITAL PROJECTS

- ✓ Purchased the first Ford E-Transit ADA Van in the Nation! Ford's West Coast Fleet Director, Chris Eldridge, handed the keys over to Joe. This van will pilot on Route 30, one of our Ready Ride routes in Yucca Valley with chargers being installed at the Yucca Valley Transit Center and the Joshua Tree facility.
- ✓ The bus stop at Adobe & Raymond (Northbound) was completed, making it ADA compliant.
- ✓ The roadway leading to Hwy 62 and the parking lot was resurfaced.
- ✓ Began the facility facelift using State of Good Repair (SGR) funds to update the conference room. The next phase will be repairing and repainting the exterior stucco.



MARKETING & OUTREACH

- ✓ We received 7 service suggestions and 6 compliments from passengers at our Transit Center Gathering on April 21st. A full account with responses/recommendations will be presented at a future board meeting. The President of the CMC Foundation, Chuck Uyeda, stopped by to support us and thank MBTA for the TAG money.

EMPLOYEES

- ✓ Conducted interviews and fulfilled the Office Manager position. Michal Brock will be coming to us from Sunline and has lived in Yucca Valley for many years. Her first day is scheduled to be Monday, May 2.

GRANTS & FUNDING

- ✓ We submitted a competitive 5339 grant application in hopes of having solar panels installed at the Joshua Tree facility before our fleet goes all-electric.

SERVICE UPDATES

- ✓ TSA withdrew the face mask requirement for all public transportation on April 18, 2022.

Bus agency appoints new leader

JOSHUA TREE — The Morongo Basin Transit Authority's board of directors unanimously appointed Cheri Holsclaw as general manager on March 24, noting she is the first woman to hold the job since 1995.

Holsclaw will oversee an organization of 40 employees who operate nine routes and five demand-response services. The MBTA maintains a fleet of 24 vehicles, all running on compressed natural gas.

"I am honored and excited to assume this role," she said in a released statement.

"I look forward to supporting the board of directors, our employees and the community."

Holsclaw has lived with her husband and two children in Yucca Valley



Holsclaw

for the last 22 years. She joined the MBTA in November 2007, managing grants and finances.

Projects on the horizon include a rebranding, improvements to essential bus stops and transitioning the entire fleet to zero emissions. Holsclaw began the Transportation Reimbursement Escort Program in the Morongo Basin with grant money and envisions MBTA having more community involvement in the years to come.

fire season is ramping up already. "We have had a little bit more fire activity than we would have anticipated in a last couple of months," she told the residents.

Defensible space inspectors from the state are moving through the area, looking at properties for fire hazards. "They started in Lucerne (Valley) in December and they are making their way through," Hesterly said.

She noted the inspectors are using rental vehicles but do wear Cal Fire uniforms.

"They will be out in full force as much as possible," she said.

Democrats of the Morongo Basin

The Morongo Basin needs affordable housing. Why not fund housing with Occupancy Taxes?



#HousingForAll
#DemocraticValues

www.DemocratsMB.org

COMMUNITY CYCLING EVENT

JOSHUA TREE 55

Register at 29palms.org

\$40 Active Duty/Retired Military
\$50.00 Civilian

Registration Includes:
T-Shirt, Boxed Lunch, and Raffle Entry
If registered by 6 p.m. Friday, April 8, 2022

Joshua Tree National Park
The City of Twentynine Palms
MCAGCC Twentynine Palms

760.367.7552 | JoshuaTree55.org | MBTABUS.com

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AVOID PAYING OVER \$5 A GALLON AT THE PUMP!
Hop on to one of the 9 MBTA BUS ROUTES and smile at every gas station you pass.

Local buses to run on renewable gas

By Kurt Schappner

The Desert Trail

JOSHUA TREE — The Morongo Basin Transit Authority, which has used compressed natural gas in its fleet since 2004, will switch to renewable natural gas this year.

Renewable natural gas is collected from decomposing organic waste and reduces carbon pollution, according to the MBTA's fuel provider, Clean Energy Fuels Corporation, of Newport Beach.

"By switching to renewable natural gas, we are reducing greenhouse gas emissions by 416 metric tons of carbon

dioxide equivalent each year, versus the fossil compressed natural gas we previously used," said Cheri Holsclaw, general manager of the bus agency.

That's the equivalent of removing 90 gas-powered passenger vehicles from the road each year, recycling 167 tons of waste or not burning 459,668 pounds of coal, according to Holsclaw.

"The MBTA will not spend any more on renewable natural gas than we did with compressed natural gas," she added. "Clean Energy has kept our contract costs the same since 2007, which is \$36,000 per year."

According to Clean Energy Fuels,

the company collects organic waste from farms and processes it to capture the biogas, which is then purified so it can be used as vehicle fuel.

Holsclaw said the switch will help the MBTA comply with more stringent air quality standards required by the California Clean Air Act.

"We applaud Morongo Basin Transit Authority for adopting sustainable renewable natural gas to power its fleet," said Chad Lindholm, senior vice president of sales at Clean Energy. "In doing so they are making an immediate and significant carbon reduction and bettering the air quality in the region."

Thanks to daily check-ins, you don't have to be alone

MORONGO BASIN — Volunteers vetted by the Morongo Basin sheriff's station place daily check-in calls to people who sign up for this service.

Candy Lopez is one of the major volunteering forces behind the program. "I just call and say good morning and ask them how they are," she said at a recent Homestead Valley Community Council meeting. "They just need that

communication."

Lopez estimated each call takes about 5 minutes. If the person doesn't answer after a few tries, she calls sheriff's deputies for a welfare check to make sure the person is OK.

The program is a combination of two Morongo Basin inventions: You Are Not Alone and Lifeline.

Anyone can sign up for the daily

calls. Sheriff's Capt. Luke Niles said people may sign up for the long term or if they think they'll need an extra check-in for a few weeks.

The program has plenty of room for more volunteers and more people to call.

To sign up to receive daily calls or to volunteer, call the Joshua Tree sheriff's station at (760) 366-4175 and ask about You Are Not Alone.

APRIL 30 | 7:30A - 4 PM | THE BELL CENTER AT COPPER MOUNTAIN COLLEGE
6162 ROTARY WAY, JOSHUA TREE, CALIFORNIA



29 to get new market



KURT SCHAUFPNER The Desert Trail

Workers prepare the site on Twentynine Palms Highway at Encelia Avenue where a Grocery Outlet will be built Thursday.



from spreading. "Venting propane tanks and windy conditions challenged firefighters," McClinton said.

They were able to keep the fire from spreading past the RV. The outside of the garage had heat and fire damage, but the fire didn't spread to the interior, according to the battalion chief.

"Thankfully, those sleeping in the RV smelled the smoke and heard smoke detectors and immediately exited the RV,"



COURTESY PHOTO

Firefighters finish battling a fire that destroyed an RV in Joshua Tree Saturday.

McClinton said. "The RV unfortunately was a total loss."

The fire appeared to

have started near the RV's refrigerator, which reportedly had issues prior to the fire.

Two San Bernardino County fire engines and a battalion chief responded to the scene.

Spell-a-thon raises money for libraries

By Kurt Schauppner
The Desert Trail

TWENTYNINE PALMS — Seven teams and their supporters helped raise around \$3,780 for public libraries in the Morongo Basin as the spell-a-thon, sidelined in recent years, returned Saturday.

Organized by the Twentynine Palms Kiwanis Club, the spell-a-thon was held at the Luckie Park Activity Center. The competition raised money for local Friends of the



Public buses go greener

By Kurt Schauppner
The Desert Trail

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MORONGO BASIN TRANSIT AUTHORITY

TO: Cheri Holsclaw, General Manager
FROM: Matthew Atkins, Operations Manager
DATE: May 19, 2022
RE: Operations Report

STAFF RECOMMENDATION: RECEIVE AND FILE

ITEM 5.8



May 19, 2022

Operations Report

PERSONNEL

Staffing

Total Coach Operators – March – 25, April – 25
Total Dispatchers – March – 3, April – 3

Overtime

Operators – March – 3.46%, April – 4.80%
Dispatchers – March – 21.39%, April – 21.43%

OPERATIONS/ SAFETY/ CUSTOMER SERVICE

On time performance for the reporting period:

Ready Ride – March – 99.1%, April – 99.5%
Fixed Route – March – 93.8%, April – 95.0%

Staff received 4 total customer contacts for March and April. These contacts were all recorded as 4 complaints about drivers. All complaints have been addressed with driver/customer follow up.

As of April 30, 2022, staff completed 15 days free of any preventable accidents and /or injuries. There was a minor, non-injury, fixed object collision that occurred on April 15th that caused the safety board to be reset.

EMPLOYEE TRAINING/RECRUITMENT

Out of the two new employees we had in training, one is preparing to take his required DMV practical tests to add the passenger endorsement to his license, and the other trainee has resigned his position after coming to the realization that this job is not suited for him. Ongoing recruitment and training efforts will continue until all coach operator positions have been filled.

MAINTENANCE

The following is the maintenance mileage, road call and cost per mile information for March and April.

March - 0 road calls and 0 tow
Mileage 58,990 with a CPM (cost per mile) of \$0.61

April - 1 road calls and 0 tow

Mileage – 57,231 with a CPM (cost per mile) of \$0.58

TAXI

Cab Companies – March - 3, April – 3

Registered Cabs – March - 8, April – 8

Registered Drivers - March - 6, April – 6

New Driver Permits – March - 1, April – 0

Permit Renewals – March - 0, April – 0

Denied Applications – March - 0, April – 0

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 18, 2022

RE: Renewal of Pacific Western Bank Credit Line

The MBTA annually renews a line of credit that the agency maintains with Pacific Western Bank in the amount of \$500,000.

The MBTA is required to pay invoices up front and submit these for reimbursement from the variety of grants. These reimbursements take up to eight weeks before MBTA receives the funds applied for. Staff will endeavor to process reimbursements as expeditiously as possible in order to minimize use of the credit line.

STAFF RECOMMENDATION: ADOPT RESOLUTION 22-05

MORONGO BASIN TRANSIT AUTHORITY

RESOLUTION 22-05

A RESOLUTION OF THE BOARD OF THE MORONGO BASIN TRANSIT AUTHORITY ("Authority"), OF SAN BERNARDINO COUNTY, AUTHORIZING A BANK LINE OF CREDIT

WHEREAS, the Authority has a need to borrow funds during those occasions that operating support funds from other governmental entities are not received in a timely fashion, and

WHEREAS, it is anticipated that a similar lag in the timely funding of capital improvement procurements from federal, state and local funding sources may occur;

BE IT RESOLVED, that the Board of Directors does hereby authorize a credit line with Pacific Western Bank in an amount not to exceed \$500,000, and subject to such terms as outlined in the Business Loan Agreement as approved and renewed by the Chairman of the Board and MBTA Counsel.

BE IT FURTHER RESOLVED, that the General Manager, Chair and Vice Chair or their successors whose signature appears on the Bank's regular signature cards shall be authorized to facilitate the utilization of this credit line.

PASSED AND ADOPTED, by the Board of Directors of the Morongo Basin Transit Authority in San Bernardino County, State of California, on the 26th DAY OF MAY 2022.

Chair of the Board

I HEREBY CERTIFY that the foregoing Resolution was duly passed and adopted by the Board of Directors of the Morongo Basin Transit Authority at a regular meeting thereof, held on the 26th DAY OF MAY 2022.

AYES:
NAYS:
ABSENT:

Board Secretary

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 18, 2022

RE: Bank Letters of Authority

The MBTA is required to get Board Approval in order to update check signers. With hiring the new Office Manager, Michal Brock, this authorization would allow Cheri Holsclaw, General Manager and recently appointed Member-At-Large, Ben Sasnett, to sign checks.

Cheri Holsclaw, General Manager
Matthew Atkins, Operations Manager
Juan Meer, Procurement Director
Merl Abel, Chair
McArthur Wright, Vice Chair
Jeff Drozd, Board Member
Danielle Harrington, Board Member
Ellen Jackman, Board Member
Ben Sasnett, Board Member

STAFF RECOMMENDATION: APPROVE LETTERS OF AUTHORITY TO UPDATE BANK SIGNERS

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 18, 2022

RE: Authorization to Dispose of Vehicles at Auction

Staff requests authorization to proceed with the disposals of MBTA vehicles #755, 756 & 312. These vehicles would be sent to auction for disposal. In addition to board approval, the lienholder, Caltrans, will need to approve the disposal.

Units to be disposed of:

- Two (2) 2011 El Dorado XHFs have exceeded their useful life.
- One (1) 2015 El Dorado is nearing the end of its service life but had complete engine failure. Repairs would cost more than the vehicle is worth.

**STAFF RECOMMENDATION: AUTHORIZE STAFF TO DISPOSE OF
VEHICLES AT AUCTION**

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: April 18, 2022
RE: Transportation Reimbursement Escort Program (TREP) Update

TREP is a mileage reimbursement transportation program designed to provide an incentive for volunteer drivers to assist eligible individuals who are unable to access public transportation or drive by providing necessary, escorted transportation.

This program began January 4, 2018 using 5310 grant funding that allows MBTA to provide an additional resource to help fill transportation gaps that exists in the Basin, helping people in accessible parts of MBTA's service area get to town for lifeline services until Dec 31, 2022.

TREP KEY POINTS

- TREP Committee reviews applications: Ben Sasnett
- Once forms are verified for eligibility, MBTA allocates:
 - A monthly mileage limit of 300 miles
 - Mileage reimbursement rate of 30 cents per mile
- The Rider is responsible for recruiting their volunteer driver.
- The Rider keeps track of the trips and miles driven to transport them.

PROGRAM TOTAL INFORMATION

We have 164 TREP Clients.

340,057 miles and 25,645 one-way trips have been reimbursed since January 2018.



	Revenue	Expense	Balance
5310 Grant Original	\$180,117		
5310 Grant Extended		\$235,336	
Program Administrator		\$20,850	
Client Relations Clerk		\$143,940	
Mileage Reimbursements		\$112,946	
Total	\$415,453	\$277,736	\$137,717

Budget vs Actual Expenses



RECOMMENDATION: RECEIVE AND FILE

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 20, 2022

RE: MBTA Rebrand

Staff will present the revised logo as discussed at the May 19, 2022 Special Board Meeting.

RECOMMENDATION: ADOPT AND APPROVE HI-DESERT TRANSIT LOGO

ITEM 8.1

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 10, 2022

RE: Community Outreach 2022

Staff held a Transit Center Gathering at both transit center locations on Thursday, April 21, 2022. Attached are the public comments and MBTA's responses.

STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY

Morongo Basin Transit Authority

2022 Community Outreach

Comments	Responses
<p>Service Frequency</p> <ul style="list-style-type: none"> I ride bus 3A to the marine base everyday however I get off work at 7pm. Bus 3A stops running at 5:30pm so I have to take a \$40 taxi home every night. Can you extend? <p>Is there any way bus 3A can run until 7pm? Me and my co workers work til 7pm and catch taxi's home which is \$40 from my house. ~ Jessica Easter</p> <ul style="list-style-type: none"> More service on weekends for 3A & 3B ~ Henry Corral More Sunday service. Complaint about getting his pass through the San Bernardino County office. ~ David. 29 Palms Highway service between 5-7pm ~ Payne Goade 	<p><i>Staff will continue to monitor ridership on routes 3A & 3B and review it during the next Short Range Transit Plan (SRTP) process. These routes are currently running at a 44.84% ridership decrease since covid with only a 5.38% YTD Farebox Recovery Ratio.</i></p> <p><i>We are beginning to see an increase in ridership on route 1X but our current SRTP does not support an increase in service at this time. This will be reviewed during our next SRTP process.</i></p> <p><i>Staff will explore scheduling options that would allow us to maintain service during these hours while still complying with meal break labor laws.</i></p>
<p>Amenities</p> <ul style="list-style-type: none"> Ambassador program ~ Lisa Diesel Maybe wait a little bit for the people that are handicapped and not handicapped. ~ Carmen Valazquez Wifi on the buses ~ Celeste Utley 	<p><i>MBTA is in the very initial stages of reviving our ambassador program.</i></p> <p><i>Ms. Valazquez was informed that we currently have a 5 minute wait policy.</i></p> <p><i>Wifi is not feasible at this time. Costs would begin at \$19,200 for start-up costs with an annual fee of \$25,000.</i></p>

- Hwy 62 westbound Carl's Jr stop needs a turnout.

~ Jose Giron

Our engineer will explore the grading at this stop if possible, staff will apply for funding during the next grant cycle.

Compliments

- GREAT. The time, maps, suggestions, advice, politeness always on each of your drivers. Some even show extra kindness to the senior citizens. I love seeing the extra kindness and I just reached that age. I try to study the time & routes so I can reach the best route for my needs. Continue the great work.

~ Rose Harry

- I sometimes ride the bus because I love to ride. Your drivers are awesome and very safe. I have a monthly pass and make use of it. Drivers are the best I have known.

~ Rosemarie Hollingsworth

- Jose driver is great!

~ Lee Englert

- Likes our \$3 day pass.

~ Mary

- Excellent service. Top notch employees

~ David Moore

- All bus drivers are very nice.

~ Rachel Washington

We appreciate these nice compliments and recognize how hard our drivers work. Matt & I believe we have a great staff!

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 18, 2022

RE: Consolidated Grant Request

Caltrans has consolidated its grant application process over the next two (2) fiscal years. Within this application, we are requesting:

- 5311 CMAQ funding in the amount of \$175,575 to replace bus 315 as stated in our approved Short Range Transit Plan (SRTP);
- 5311 Operating funds in the amount of \$568,530 for FY 2021/22; and
- 5311 Operating funds in the amount of \$579,901 for FY 2022/23

**STAFF RECOMMENDATION: CONDUCT PUBLIC HEARING AND APPROVE
5311 GRANT REQUESTS**

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: May 18, 2022
RE: Approval of FY 2022/23 MBTA Operating and Capital Budgets

Presented for your approval are the fully-funded FY 2022/23 final Operating, Capital & Taxicab Budgets for the Morongo Basin Transit Authority (MBTA). This budget is also sustained with a 3-year forecast with a moderate 5% cost of living increase each year.

The draft budget presented to the Board on March 24, 2022 was circulated to the member agencies.

Two changes were made from the draft version to this final version bringing the overall budget from a 6.87% increase to 7.88%.

1. Line 31, 33 & 35: The addition of a Utility Worker/Safety Coordinator position as recommended by Fleet Maintenance Specialists Inc. after conducting a Maintenance Audit would increase maintenance costs by 1.39%.
2. Line 52: Increased Operator Wages by \$4,500 to implement a \$1,000 sign-on bonus for new drivers that already possess a Class B license, passenger endorsement, air brakes endorsement and complete their six- months introductory period. In addition, there would be a \$500 employee referral bonus for employees that refer a new driver to us that meets the same criteria. These incentives would end December 31, 2022.

Attached for your reference are the following:

- MBTA Operating & Capital Budgets
- Taxi Budget
- Staff Report for Draft Budget
- SBCTA Transit Claim

**STAFF RECOMMENDATION: CONDUCT PUBLIC HEARING AND APPROVE
MBTA FY 2022/23 OPERATING, CAPITAL AND TAXICAB BUDGETS;
AUTHORIZE MBTA TO SUBMIT TRANSIT CLAIM**

MORONGO BASIN TRANSIT AUTHORITY
2022/23 OPERATING BUDGET

Line	Revenue Section	Approved FY22 Budget	FY 2022 Estimate	Proposed FY23 Budget	Notes	% Chg.
1	Passenger Fares	\$ 200,000	\$ 253,809	\$ 230,000	<i>Conservative estimate</i>	15.00%
2	FTA Section 5311	\$ 437,331	\$ 568,530	\$ 579,901	<i>Federal funding</i>	32.60%
3	Other	\$ 20,639	\$ 59,362	\$ 41,278	<i>Increased CNG Sales</i>	100.00%
4	Measure I	\$ 140,500	\$ 163,010	\$ 156,500	<i>Half-cent sales tax</i>	11.39%
5	AB 2766	\$ 40,000	\$ 40,000	\$ 40,000	<i>Motor vehicle registration surcharge</i>	0.00%
6	LTF	\$ 3,551,349	\$ 3,551,349	\$ 3,688,070	<i>.25% sales tax generated in County</i>	3.85%
7	Total Revenues:	\$ 4,389,819	\$ 4,636,060	\$ 4,735,750		7.88%

Line	Administrative Expenses	Approved FY22 Budget	FY 2022 Estimate	Proposed FY23 Budget	Notes	% Chg.
8	General Manager	\$ 120,082	\$ 140,450	\$ 132,075	<i>Contract + taxable HMO compensation</i>	9.99%
9	Office Manager	\$ 91,306	\$ 91,306	\$ 76,583	<i>New personnel</i>	-16.12%
10	Office Clerk (1)	\$ 58,155	\$ 58,155	\$ 38,143	<i>New personnel</i>	-34.41%
11	Office Clerk (2)	\$ 20,663	\$ 20,663	\$ 22,510	<i>7.9% COLA + Step 6 Adj</i>	8.94%
12	Board Meetings	\$ 6,300	\$ 5,400	\$ 6,300		0.00%
13	Payroll taxes	\$ 7,888	\$ 6,451	\$ 7,888		0.00%
14	Health & Welfare	\$ 78,780	\$ 62,004	\$ 60,441		-23.28%
15	Retirement	\$ 50,215	\$ 46,708	\$ 42,579	<i>Employer Rate per CalPERS</i>	-15.21%
16	Mileage	\$ 5,000	\$ 2,044	\$ 5,000		0.00%
17	Outside Services	\$ 45,640	\$ 23,591	\$ 37,425		-18.00%
18	Prof. Fees	\$ 58,796	\$ 60,249	\$ 64,676		10.00%
19	Leases/Rents/Software	\$ 5,712	\$ 993	\$ 1,428	<i>No longer lease a Copier</i>	-75.00%
20	Utilities	\$ 105,078	\$ 120,623	\$ 120,840	<i>Increased utility costs.New Recycle svc.</i>	15.00%
21	Marketing/Promotions	\$ 40,493	\$ 17,971	\$ 40,493		0.00%
22	Office Supplies	\$ 16,882	\$ 11,458	\$ 16,882		0.00%
23	Postage	\$ 2,400	\$ 2,151	\$ 2,400		0.00%
24	Printing & Reproduction	\$ 12,071	\$ 9,418	\$ 36,214	<i>Rebranding.New brochures,letterhead,etc</i>	200.00%
25	Training/Meetings	\$ 14,831	\$ 11,016	\$ 14,831		0.00%
26	Interest Expense	\$ 2,000	\$ -	\$ -		-100.00%
27	Total Administration:	\$ 742,293	\$ 690,651	\$ 726,708		-2.10%

Line	Maintenance Expenses	Approved FY22 Budget	FY 2022 Estimate	Proposed FY23 Budget	Notes	% Chg.
28	Lead Tech Supervisor	\$ 88,603	\$ 88,603	\$ 96,524	<i>7.9% COLA + Step 6 Adj</i>	8.94%
29	Mechanic	\$ 72,772	\$ 72,772	\$ 82,160	<i>7.9% COLA + Merit</i>	12.90%
30	Utility Worker	\$ 38,147	\$ 38,147	\$ 37,686	<i>New personnel</i>	-1.21%
31	Utility Worker/Safety Coord.	\$ -	\$ -	\$ 37,325	<i>New personnel</i>	100.00%
32	Maint Admin	\$ 20,663	\$ 20,663	\$ 22,510	<i>7.9% COLA + Step 6 Adj</i>	8.94%
33	Payroll Taxes	\$ 3,730	\$ 3,125	\$ 4,211		12.90%
34	Health & Welfare	\$ 29,364	\$ 15,888	\$ 29,364		0.00%
35	Retirement	\$ 17,651	\$ 17,651	\$ 20,964	<i>Employer Rate per CalPERS</i>	18.77%
36	Uniforms	\$ 2,500	\$ 2,126	\$ 2,500		0.00%
37	Outside Services	\$ 49,187	\$ 29,728	\$ 34,431		-30.00%
38	Parts	\$ 56,329	\$ 31,837	\$ 41,329		-26.63%
39	Fluids	\$ 15,259	\$ 9,818	\$ 15,259		0.00%
40	Tires	\$ 55,000	\$ 54,676	\$ 55,000		0.00%
41	Accident Repair	\$ 26,369	\$ 12,221	\$ 26,369	<i>Deductible costs</i>	0.00%
42	Tools	\$ 2,206	\$ 500	\$ 1,500		-32.02%
43	Consulting	\$ 2,606	\$ 990	\$ 1,606		-38.37%
44	Shop Supplies	\$ 4,000	\$ 526	\$ 2,000		-50.00%
45	Facility Supplies	\$ 25,054	\$ 5,337	\$ 7,527		-69.96%
46	Training/Meetings	\$ 6,174	\$ 3,087	\$ 6,174		0.00%
47	Shelter Maintenance	\$ 2,784	\$ 1,392	\$ 2,784		0.00%
48	CNG Stations Maintenance	\$ 115,874	\$ 88,776	\$ 115,874		0.00%
49	Total Maintenance:	\$ 634,273	\$ 497,862	\$ 643,097		1.39%

Line	Operations Expenses	Approved FY22 Budget	FY 2022 Estimate	Proposed FY23 Budget	Notes	% Chg.
50	Operations Manager	\$ 106,165	\$ 106,165	\$ 109,728	<i>Top of range</i>	3.36%
51	Safety & Training Supervisor	\$ 53,168	\$ 53,168	\$ 51,266	<i>New personnel</i>	-3.58%
52	Operator Wages	\$ 928,353	\$ 934,040	\$ 1,073,545	<i>Step adjustments</i>	15.64%
53	Dispatch Wages	\$ 176,952	\$ 176,952	\$ 213,418	<i>Step adjustments</i>	20.61%
54	Payroll Taxes	\$ 30,351	\$ 30,351	\$ 34,751		14.50%
55	Health & Welfare	\$ 444,904	\$ 381,101	\$ 445,125	<i>Incl CERBT Trust</i>	0.05%
56	Retirement	\$ 229,799	\$ 287,015	\$ 343,469	<i>Incl CEPPT Trust & Unfunded Liab</i>	49.46%
57	Safety Incentive Program	\$ 8,800	\$ 7,600	\$ 8,800		0.00%
58	Workers' Comp.	\$ 350,000	\$ 333,310	\$ 350,000	<i>Prism Provided Rates</i>	0.00%
59	Other Employee Exp.	\$ 19,988	\$ 20,913	\$ 21,567		7.90%
60	Mileage	\$ 1,850	\$ 395	\$ 1,850		0.00%
61	Uniforms	\$ 11,152	\$ 10,794	\$ 16,152	<i>New uniforms for Rebranding</i>	44.84%
62	Outside Services	\$ 16,635	\$ 10,461	\$ 16,635		0.00%
63	Tel/cell/internet/fax etc.	\$ 32,638	\$ 27,394	\$ 32,638		0.00%
64	Radio Exp.	\$ 11,000	\$ 24,839	\$ 11,869		7.90%
65	Fuel	\$ 192,506	\$ 167,935	\$ 192,506		0.00%
66	Training/Meetings	\$ 4,400	\$ 2,512	\$ 4,400		0.00%
67	Insurance	\$ 360,933	\$ 329,535	\$ 389,447		7.90%
68	Deferred Comp Match	\$ 33,660	\$ 34,380	\$ 48,780	<i>Increased Participation & GM Contract</i>	44.92%
69	Total Operations:	\$ 3,013,253	\$ 2,938,860	\$ 3,365,945		11.70%

70	Grand Total Operations:	\$ 4,389,819	\$ 4,127,374	\$ 4,735,750		7.88%
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MBTA Capital Budget

Line	FY23 Capital Budget	STAF	ART 3	SGR	LTF	LCTOP	TOTAL
71	Operations Support	\$ 40,000					\$ 40,000
72	Engine Overhauls	\$ 25,000					\$ 25,000
73	Replacement Vehicles			\$ 1,079,970			\$ 1,079,970
74	CNG Compressor			\$ 650,000			\$ 650,000
75	Facilities	\$ 100,000		\$ 50,000			\$ 150,000
76	MBTA Rebranding			\$ 500,000			\$ 500,000
77	Zero Emission Projects			\$ 263,077	\$ 24,060	\$ 287,137	
78	Bus Stop Improvements	\$ 26,870		\$ 133,943	\$ 17,364	\$ 179,075	\$ 357,252
79	Total Capital Budget:	\$ 191,870	\$ -	\$ 133,943	\$ 2,560,411	\$ 203,135	\$ 3,089,359

TREP Budget

Line	FY23 Trep Budget	Revenue	Expenses	TOTAL
80	5310 Grant Award	\$ 114,526		\$ 114,526
81	Program Administrator		\$ 1,553	\$ (1,553)
82	Client Relations Clerk		\$ 43,672	\$ (43,672)
83	Mileage Reimbursements		\$ 69,300	\$ (69,300)
84	Total TREP Budget:	\$ 114,526	\$ 114,526	\$ -

Procurement Budget

Line	FY23 Procurement Budget	Revenue*	Expenses	TOTAL
85	Procurement Bid Income	\$ 225,000		\$ 225,000
86	TAG Program		\$ 50,000	\$ (50,000)
87	Procurement Bid Expenses		\$ 145,665	\$ (145,665)
88	Total Procurement Reserves:	\$ 225,000	\$ 195,665	\$ 29,335

**Due to delivery delays from supply chain issues, we anticipate approximately \$150,000 in unpaid accrued revenues from Municipalities unfulfilled orders in addition to line 84.*

Taxi Budget

Line	FY23 Taxi Budget	Revenue	Expenses	TOTAL
89	Revenue	\$ 5,820		\$ 5,820
90	Administrative Expenses		\$ 11,200	\$ (11,200)
91	Total Taxi Budget:	\$ 5,820	\$ 11,200	\$ (5,380)

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
FY 2022/23 BUDGET

Line	Administrative Exp.	FY 21/22 Budget	FY 21/22 Estimate	Proposed FY 22/23	Notes
1	Legal Expenses	0.00	0.00	0.00	
2	Insurance	3,000.00	3,000.00	3,000.00	
3	Taxicab Administrator	2,496.00	2,507.82	2,500.00	
4	Office Clerk	2,500.00	1,183.86	2,500.00	
5	Drug & Alcohol Testing	500.00	193.00	200.00	
6	Background Checks	200.00	384.00	200.00	
7	Printing/Office Supplies	250.00	526.00	400.00	
8	Rent & Utilities	2,400.00	2,400.00	2,400.00	
9	TOTAL EXPENSES	13,967.04	10,194.68	11,200.00	

Line	REVENUE				
10	Driver Permit Fees	500.00	200.00	500.00	5 New Taxi Drivers
11	Vehicle Fees	6,000.00	3,800.00	4,800.00	4 Registered Cabs
12	Driver Renewal Fees	480.00	0.00	420.00	7 Registered Drivers
13	Transfer Fees	0.00	0.00	0.00	
14	Fines	100.00	0.00	100.00	
15	TOTAL REVENUE	14,280.00	4,000.00	5,820.00	

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, Interim General Manager
DATE: March 15, 2022
RE: FY 2022/23 Draft MBTA Operating & Capital Budgets

Staff proposes a fully-funded budget for Fiscal Year 2022/23. Summary of factors used in developing the FY 2022/23 Operating Budget are as follows:

Revenues

- Passenger Fares (**\$230,000**) is a conservative estimate; an increase of 15% from FY22.
- Federal 5311 funding (**\$568,530**) is apportioned on an annual basis to non-urban areas based on the size of the rural population.
- Other Funds (**\$41,278**) include miscellaneous revenue such as CNG sales, interest income, etc.
- Measure I funds (**\$156,500**) is a half-cent sales tax collected throughout San Bernardino County for transportation improvements for service to the senior and disabled.
- AB 2766 (**\$40,000**) is an ongoing fixed apportionment. AB 2766 is a bill that authorized a \$6 motor vehicle registration fee surcharge to provide funds to local jurisdictions that assist in the reduction of mobile source emissions (such as funding of transit operations).
- LTF (**\$6,248,481**) is budgeted to cover operating expenses. LTF comes from .25% of sales tax generated within the County. The Transportation Development Act (TDA) provides the Local Transportation Fund (LTF), which is a major source of funding for public transportation. These funds are for the development and support of public transportation needs that exist in the basin and are allocated to the area of each county based on taxable sales and fare revenue.

Per SBCTA, any LTF operating revenue that exceeds our operating expenses must go towards vehicles and zero-emission infrastructure before we are eligible for CMAQ funds.

- Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) was allocated to support the transit industry during the COVID-19 public health emergency. SBCTA's Board of Directors allocated \$1,682,942 in CRRSAA funds to MBTA. These funds may be used for Operating Expenses and may be expended over three years. CRRSAA funds are not shown in this budget as they have not yet been received by MBTA.
- Clean Energy will begin selling our Low Carbon Fuel Standards (LCFS) and Renewable Natural Gas (RNG) credits and monetizing the resulting credits but they are not shown in this budget as

we do not have an estimated timeline or an anticipated amount.

- Staff will continue to seek and apply for additional revenues and funding opportunities as they become available.

Expenses are 6.87% higher than last Fiscal Year.

MBTA has historically based the cost of living increases on the December Consumer Pricing Index (CPI) report. The increased cost of consumables as noted in the CPI as of December 2021 for San Bernardino was 7.9% and can be reflected throughout the operating expenses.

Administrative Expenses show a 2.1% decrease.

- Wages (*Lines 8-11*)
 - Line 8 increases by 9.99% whereas line 14 decreases by 23.28%. This reflects the wage listed in the General Manager's contract pending Board approval with the General Manager electing to receive 50% of the cost of the HMO premium as taxable compensation.
 - The last merit step, step 6, will be increased to 5% to be consistent with all other steps instead of the current 4%.
 - Managers & Office staff will receive 7.9% COLA.
 - Lines 9 & 10 are decreased due to new personnel beginning at step 1.
- Retirement (*Line 15*): The General Manager contract no longer pays the employee portion of CalPERS.
- Outside Services (*Line 17*): 18% decrease is because there is room to cut costs.
- Professional Fees (*Line 18*): Estimating a 10% increase in legal costs to update the Bylaws.
- Leases/Rents/Software (*Line 19*): 75% decrease is due to purchasing our copier so large leasing fees will no longer apply.
- Utilities (*Line 20*): In addition to adding recycling services, utility costs have increased.
- Printing & Reproduction (*Line 24*): Rebranding MBTA will result in additional fees such as new stationery, business cards, brochures, etc.
- Interest Expense (*Line 26*): There are enough funds in our Procurement account to loan MBTA money without resulting in interest expenses, resulting in removing this line item from the budget.

Maintenance Expenses show a 4.83% decrease.

- Wages (*Lines 28-31*):
 - The last merit step, step 6, will be increased to 5% to be consistent with all other steps instead of the current 4%.
 - Maintenance staff will receive 7.9% COLA.
- Retirement (*Line 34*): Increased wages result in higher CalPERS contributions.
- *Lines 36-47*: Cutting costs where possible.

Operations Expenses show an 11.54% increase.

- Wages (*Lines 49-52*):
 - The last merit step, Step 6, will be increased to 5% to be consistent with all other steps instead of the current 4%.
 - Operations Manager (*Line 49*): 7.9% COLA.
 - Safety & Training Supervisor (*Line 50*): Slight decrease due to new personnel but with a wage adjustment starting step 1 at \$23.25/hr.
 - Operator Wages (*Line 51*): 16% Wage adjustment.
 - Dispatch Wages (*Line 52*): .50¢ more per hour than driver steps for their additional responsibilities and adaptability to also drive when necessary.
- Payroll Taxes (*Line 53*): Increased wages result in additional payroll taxes.
- Retirement (*Line 55*): This budget includes the Unfunded Liability MBTA must pay each year and therefore increases by 49.30%.
- Uniforms (*Line 60*): Rebranding will result in needing to replace all uniforms to covey our new name and logo.
- Deferred Comp Match (*Line 67*): Increased employee participation and new General Manager contract.

The FY 2022/23 Capital budget is included in lines 70-78 which total **\$3,125,413**. This includes the following:

- STAF (**\$191,870**): \$40,000 in Operations Support covers everything from replacement computers to large annual software costs. \$25,000 in Engine Overhauls reimburses MBTA for bus repairs that extend the service life. \$100,000 in Facilities consists of facility updates like repairing the Shop floor. \$26,870 in Bus Stop Improvements is to purchase and install PV stops where needed.
- SGR (**\$136,943**): Partial funding to improve the bus stop at Hwy 62 & Star Dune with a \$14,364 match in LTF.
- LTF (**\$2,593,465**): \$1,079,970 replaces revenue vehicles according to our Short Range Transit Plan. \$650,000 is the estimate we received to replace our CNG compressor. \$50,000 in Facilities may include asphalting the 29 Yard, where we have a shed, CNG station and park a few buses. \$500,000 will include bus wraps, bus stop signs, etc necessary with rebranding MBTA. \$299,132 is allocated for Zero Emissions infrastructure required to meet the mandate.
- LCTOP (**\$203,135**): \$24,060 is the remaining necessary to purchase our first Zero Emission Vehicle and chargers. \$179,075 is to construct and install a bus stop at El Paseo & Mesquite Springs Road in 29.

Additional funding from competitive grants will continue to be sought after and will be added to the budget as agency is awarded during the fiscal year.

TREP Budget (*Lines 79-83*)

TREP program is funded by a 5310 Caltrans grant to administer the program. This is a volunteer driver mileage reimbursement program and is designed to help fill transportation gaps that exist in the Basin and helping people in inaccessible parts of MBTA's service area to get to town for lifeline services. Revenue- \$114,526 / Expenses- \$114,526

Procurement Budget (*Lines 84-87*)

MBTA's Procurement Program is an arrangement with the California Association for Coordinated Transportation (CalACT) wherein access to MBTA's vehicle contracts and bus specifications is granted to the association's membership for a procurement fee shared equally between the agency and CalACT.

This year we are conservatively projecting \$225,000 in additional income from the program. Due to delivery delays from supply chain issues, we anticipate approximately \$150,000 in unpaid accrued revenues from Municipalities unfulfilled orders in addition to line 84.

- Allocation of \$50,000 to the Transit Assistance Grant (TAG) program to be approved by the Board. The TAG program is designed to assist local agencies and non-profits in the Basin with the implementation of transportation programs that improve access to or augment MBTA services.
- \$145,665 to cover expenses that may be occurred for the administration of the procurement program including the Procurement Director's wages.

Taxi Budget (*Lines 88-90*)

MBTA regulates taxi activities. Due to fewer cabs and companies in operations, MBTA will see a decrease in revenue. MBTA estimates a revenue income of only \$5,820 with Expenses in the amount of \$11,200. MBTA has a reserve from revenue generated in previous years to cover the deficit.

Reference Materials:

- Exhibit A - Proposed Operating & Capital Budgets
- Exhibit B - Wage Worksheet
- Exhibit C - 2022/23 Taxi Budget

STAFF RECOMMENDATION: REVIEW, DISCUSS AND PROVIDE DIRECTION TO STAFF (NO ACTION)

San Bernardino County Transportation Commission
FY 2022/2023 Transit System Claim Form
Summary Claim
Local Transportation Fund and State Transit Assistance Fund

Claimant: Morongo Basin Transit Authority
Address: 62405 Verbena Road
Joshua Tree, CA 92252
Contact Person: Cheri Holsclaw, General Manager
(Name and Title) **Phone No:** 760-366-2986

I verify that the information on the Claim Form is true and accurate to the best of my knowledge.

Signed: _____ **Date:** 5/26/2022
(Director of Finance)

Purpose	Amount
(X) Article 4 Public Transit Service (PUC 99260a)	\$ 6,248,481
() Article 4 Rail Passenger Service (PUC 99260.6)	\$ -
() Article 6.5 STA for Operating Purposes (PUC 99314.6)	\$ -
(X) Article 6.5 STA for Capital Purposes (PUC 99313.3)	\$ 191,870
() Article 8 Contract Transit Service (PUC 99400c)	\$ -

Requested Claim Amount:	Amount
LTF Operations	\$ 3,951,147
LTF Capital	\$ 2,297,334
Total LTF:	\$ 6,248,481

STA 99313 Population Share for Capital Purposes	\$ 125,590
STA 99313 Population Share for Operations (must pass efficiency standard)	\$ -
STA 99314 Operator Share for Capital Purposes	\$ 66,280
STA 99314 Operator Share for Operations (must pass efficiency standard)	\$ -
Total STA:	\$ 191,870

GRAND TOTAL	\$ 6,440,351
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San Bernardino County Transportation Commission
FY 2022/2023 Transit System Claim
Apportionment Area(s)

Claimant: Morongo Basin Transit Authority

Apportionment Area/Jurisdictions	Total LTF	LTF Operations	LTF Capital
Article 4 County of San Bernar	\$ 2,028,249	\$ 1,528,249	\$ 500,000
Article 4 Town of Yucca Valley	\$ 1,801,973	\$ 1,101,973	\$ 700,000
Article 4 City of Twentynine Pa	\$ 2,418,259	\$ 1,320,925	\$ 1,097,334
	\$ -		
	\$ -		
Total	\$ 6,248,481	\$ 3,951,147	\$ 2,297,334

STA Share	Total STA	STA Operations	STA Capital
99313 Population Share	\$ 125,590	\$ -	\$ 125,590
99314 Operator Share	\$ 66,280	\$ -	\$ 66,280
Total	\$ 191,870	\$ -	\$ 191,870

Total TDA Funding	Total Operations	Total Capital
\$ 6,440,351	\$ 3,951,147	\$ 2,489,204

MBTA ACRONYM LIST

CALACT	California Association for Coordinated Transportation
CALPERS	California Public Employees Retirement System
CALTIP	California Transit Insurance Pool
CALTRANS	California Department of Transportation ¹
CMAQ	Congestion Mitigation and Air Quality
CNG	Compressed Natural Gas
CTA	California Transit Association
DOT	Department of Transportation
FTA	Federal Transit Administration
LAIF	Local Agency Investment Fund
LCTOP	Low Carbon Transit Operations Program
LTF	Local Transportation Funding
MBTA	Morongo Basin Transit Authority
PTIMSEA	Passenger Transportation Improvement Modernization & Service Acct.
SBCTA	San Bernardino County Transportation Authority (SANBAG)
SGR	State of Good Repair
SRTP	Short Range Transit Plan
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAG	Transportation Assistance Grant Program
TREP	Transportation Reimbursement Escort Program
TSSDRA	Transit System Safety and Disaster Response Account
5309	Federal Transit Administration Capital Projects Grant Program
5310	Federal Transit Administration Grant Program for Elderly and Disabled
5311	Federal Transit Administration Rural Grant Program
5311f	Federal Transit Administration Intercity Bus Grant Program
5316	Job Access and Reverse Commute Grant Program
5339	Rural Discretionary Grant Program

MBTA ROUTES

ROUTE 1	Highway Route Yucca Valley-Twentynine Palms
ROUTE 3A	Twentynine Palms-Base
ROUTE 3B	Twentynine Palms-Neighborhood
ROUTE 7A	North Yucca Valley
ROUTE 7B	South Yucca Valley
ROUTE 12	Palm Springs
ROUTE 15	Palm Springs Weekend
ROUTE 21	Landers
ROUTE 30 & 31	Yucca Valley Ready Ride
ROUTE 34	Twentynine Palms Ready Ride
ROUTE 36	Morongo Valley
ROUTE 50	Joshua Tree Ready Ride
ROUTE 1X	Highway Route Sunday Service